



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 27th FEBRUARY 2017**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 30th JANUARY 2017**

MINUTES

PRESENT:

Cllr Berry
Cllr Croucher
Cllr Easton
Cllr Garnett
Cllr Ives - Chairman
Cllr Jerrard
Cllr Jourdan
Cllr Kirby
Cllr Poole
Cllr Winfield

Mr P Stanley – Executive Officer

Sixteen members of the public, Two District Councillors, One County Councillor and the press were in attendance.

01/17 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

02/17 APOLOGIES FOR ABSENCE

Cllr Trotter, Cllr Green.

03/17 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

04/17 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 20th December 2016.

Proposed Cllr Ives, Seconded Cllr Berry, 9 in favour, 1 against. Minutes approved.

Cllr Garnett felt the minutes should contain more information about the discussion held on the Liphook Transport Feasibility Study.

05/17 MATTERS ARISING FROM THE MINUTES

Minute 148/16 – Cllr Ives stated that the council had received a number of letters from residents on the Berg Estate objecting to the siting of benches. As a result, a consultation will be held to find out about the level of support and the proposed sites.

06/17 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mrs Ryan made a statement concerning horses being abandon and roaming freely in Chiltley Lane, Devils Lane and towards Highfield School. The horses are not being cared for and have been reported to both the police and the RSPCA. They are a danger as an accident could easily occur. Cllr Glass stated that EHDC will get the Animal Welfare Team to look into the matter.

Mr Ellis raised the long standing issue of A3 signage. It was agreed to deal with this as part of Cllr Mitchells report.

Public Questions – On the Agenda

Mr Young asked why the council was increasing the budget by over 13% when taxpayers are getting nothing back. The charges have been increasing every year. He stated that the council has large reserves and these should be used rather than increase costs to the community. He felt that balances should be used and then paid back over time. It was stated by Cllr Ives that this question would be addressed by Cllr Croucher as part of the item on budget and precept.

Meeting reconvened.

07/17 REPORTS FROM DISTRICT COUNCILLORS

Cllr Glass read through the District Councillors report. It was reported that following a change of leadership on the Isle of Wight, the Solent Partnership was now not likely to proceed. Show homes are now available to view on the

development at Quebec Park. EHDC has chosen Sport and Leisure Management Ltd as the preferred bidder to manage its leisure facilities from April 2017.

The next Community Forum will be held on 7th February at Havannah Officers Mess in Bordon. A Question Time format will be used with five experts with in depth knowledge of health provision, council powers and town development. Members of the Parish Council and local residents were welcome to attend.

It was noted that Tony Rudgard had been released from hospital and the council wished him well.

Cllr Jerrard stated that at the last CTCG meeting, animal welfare was raised and there is an animal welfare team at the police. He felt that the Police, EHDC and the Parish council should jointly attend these meetings and co-ordinate efforts. Cllr Jerrard also raised the issue of potential boundary changes. He gave an example of CIL money for housing potentially going to Whitehill when the land was closer to Liphook, Liss and Greatham.

Cllr Mitchell presented her report as the County Councillor for the area. She referred to the term “preferred option” which was used for the highways feasibility study. This had been the wrong term to use as all five options were still being considered and no decision had been taken based on the feasibility study. All options will be fully considered and then subject to full public consultation. Cllr Garnett stated that nowhere in the report provided details of the terms of reference and asked what they were. She wanted to know what Atkins were asked to report on. It was suggested that the council should write to EHDC and ask this question. The council agreed to formally write and ask for the terms of reference and the timescale.

Cllr Mitchell had written to Highway England about the A3 Northbound signage directing Haslemere traffic through Liphook. She had gathered accident statistics and bridge strike data and obtained the consent in principle of the two Surrey County Councillors whose divisions would be affected by the changes. Mr Ellis thanked her for the work she had done and felt that EHDC and the Parish Council should also be supporting this request by writing to MP’s and Highways England. Cllr Croucher stated that he had spent two years writing letters. Cost was part of the problem as it was estimated the changes signage could cost £300,000. Cllr Ives stated that she will look at whether a further letter on signage should be sent from the council.

08/17 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Adoption of the minutes from the meetings held on 5th December 2016 and 9th January 2017.

Proposed Cllr Jerrard, Seconded Cllr Berry, all in favour.

Finance & Policy Committee

Adoption of the minutes from the meeting held on 11th January 2017.
Proposed Cllr Ives, Seconded Cllr Garnett, all in favour.

LMC Management Committee

Adoption of the minutes from the meeting held on 19th January 2017.
Proposed Cllr Croucher, Seconded Cllr Kirby, all in favour.

09/17 BUDGET & PRECEPT 2017/18

Cllr Croucher introduced the budget. Committees of the council had been asked to consider their budget requirements on at least two occasions and then the figures had been pulled together by the Finance and Policy Committee, which had recommended a budget and precept. The proposed gross budget is £435,446 with a precept of £334,765 and a council tax support grant of £11,731. This represents an increase of £40,217 or £10.24 per band D equivalent property or about 20p per week. Cllr Croucher stated it was important for the council to hold sufficient funds to manage the assets of the council. Many buildings such as the Millennium Centre needed maintenance work and parish equipment needed replacement. Addressing the earlier public question, Cllr Croucher stated that general reserves of between 20% to 50% of the budget is needed for an emergency. In addition, earmarked reserves are held for specific projects such as the maintenance and repairs required at the Millennium centre.

A lot of the increase was to fund the Neighbourhood Development Plan. A sum of £15,000 has already been provided. The £35,000 in 2017/18 was needed since professional time can cost between £500 to £1,000 per day. A locality grant of between £7,000 to £9,000 would also be available to support the budget. The NDP would allow a CIL increase from 15% to 25% and this would pay for the additional budget cost over time.

Proposed that the gross budget for 2017/18 is £435,446, giving a precept of £334,765 and a council tax support grant of £11,731.
Proposed Cllr Croucher, Seconded Cllr Ives, all in favour.

10/17 INTERIM AUDIT REPORT

The interim audit report for 2016/17 was noted. The internal auditor will visit on two more occasions with the final audit on 24th May 2017.

11/17 NEIGHBOURHOOD PLAN

Cllr Garnett stated that the council had no choice but to do a Neighbourhood Development Plan (NDP) as it was obligated to have one. Funds had originally been promised from EHDC, SDNPA and Locality. The £7,500 from SDNPA is now no longer available. EHDC had increased what was originally expected and will fund £5,000 plus travelling and subsistence allowances for the appointed expert. The locality funding was also available as outlined in minute 09/17 above. If any of this funding is not required, it will remain with the parish council.

Cllr Garnett stated that the timing of the Atkins Transport proposals was important in determining whether the NDP would need to do its own study or not which would have an impact on costs. So it was important that the Atkins report was in step with the NDP report.

The expert to assist in the preparation of the NDP has been appointed. He is Richard Eastham of FERIA Urbanism. An administrative officer has also been appointed. The website is being developed and will be up and running in a few weeks.

The pace of development has now picked up and the timescale was about 18 months from now. The timescale will however be dependant of the transport report and the SDNPA plan.

Cllr Easton asked whether more councillors could be involved in the plan. Cllr Jerrard stated that it would be useful to have himself or Cllr Easton involved in some way as Chair and Vice Chair of the Planning Committee. Cllr Garnett stated that there were already Parish and District Councillors involved. Cllr Ives stated that it would be useful to see the minutes of meetings and for these minutes to be sent out with the agenda pack of the Parish Council meeting. Cllr Croucher stated these will be available on the website for all to view. Cllr Jerrard stated that the Liss Parish Council had received feedback from their project manager at every council meeting and that gave ownership to the Parish Council.

The timing of the steering group meeting was discussed as they clashed with Council Planning meetings on a Monday. However, it was explained that members of the Steering Group were difficult to schedule and a yearly programme had been agreed. It was likely therefore, that the Planning meeting will need to move to a Tuesday.

12/17 REPORTS FROM REPRESENTATIVE FROM OUTSIDE BODIES

There were no reports.

Meeting closed 9.08 pm

Chairman:

Date: