



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 15th MARCH 2017**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
WEDNESDAY 11th JANUARY 2017.**

MINUTES

PRESENT:

Cllr Ives
Cllr Kirby
Cllr Easton
Executive Officer
Deputy Executive Officer

Cllr Poole was also present. Four members of the public and the press were in attendance.

As the chairman and Vice Chairman were both absent, it was proposed by Cllr Kirby that Cllr Ives chairs the meeting. This was seconded by Cllr Easton and all agreed.

01/17 CHAIRMAN'S ANNOUNCEMENTS

The chairman welcomed those present to the meeting, explained where the fire exit was located and asked that mobiles be switched to silent.

02/17 APOLOGIES FOR ABSENCE

Cllr Jerrard, Cllr Croucher.

03/17 DISCLOSURE OF INTERESTS

Cllr Kirby stated that she was involved in nursery provision but this had no effect on the decisions to be made.

04/17 MINUTES OF PREVIOUS MEETINGS

Approval of the minutes of the meeting held on 9th November 2016.
Proposed Cllr Ives, Seconded Cllr Kirby and unanimously approved.

05/17 MATTERS ARISING FROM THE MINUTES

Minute 83/16 Oak Tree at Hewshott Lane – It was noted that the tree work is scheduled to be done at the end of January 2017.

06/17 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions not on the Agenda

None

Questions relating to business on the Agenda

Mr Maroney asked if there was a change in policy in not showed projected outturn in the budget. The Executive Officer confirmed that projections are included in the version attached to the agenda.

Mr Maroney asked whether there had been any consideration of using council reserves to fund the Neighbourhood Plan. It was stated that reserves are earmarked for other projects and the general reserve is only at a level regarded as sufficient.

Mrs Young stated that she felt the precept had increased substantially over the past few years. Cllr Ives stated that increases had been historically low. The Neighbourhood Plan would eventually pay for itself with the Lowsley Phase 2 CIL. In response to a question about future increases, Cllr Ives stated that she could not give any guarantees about the level of future increases. It was stated that money had been needed for improvements required such as at the Millennium Centre.

07/17 RISK ASSESSMENT

Councillors considered the risk assessment schedule. It was proposed by Cllr Kirby that the risk assessments be approved. This was seconded by Cllr Ives and approved.

The next stage is for committees to nominate a lead councillor and an officer for each assessment area and to carry-out the assessment.

08/17 GRANTS

Cllr Ives explained that there had been a broad range of applications including a number of new organisations that had never applied before. Total applications exceeded the budget by £6,698. A number of councillors had looked at the applications, including the financial statements and requests organisations had made to other grant aid bodies. Each of the applications was then considered. Following this debate, approval was given to the following grants.

St Mary's Church, Bramshott	£2,500
CAB	£4,000
Liphook in Bloom	£1,700
The Kings Arms Youth Centre	£1,338
The Ark Nursery School	£2,000
Victim Support	£100
Liphook Carers Group	£100
Parish Plan Steering Group	£200
Liphook Carnival Committee	£2,300
Royal British Legion/Canada Day	£250
Liphook Day Centre/Peak Centre Trust	£3,000
Home Start Wey Water	£500
Liphook Tennis Club	£1,000
Bramshott War Memorial Trust	£250
Jubilee Sailing Trust	£500
Total Grants Approved	£19,738

A sum of £1,262 remains unallocated and available for smaller grant requests during the year. Age concern Liphook grant request was refused at this point but a future fully costed application could be considered at a later date.

A request for free use of accommodation at the Millennium Centre up to the value of £1,650 was also approved for the Liphook Youth Club.

Proposed Cllr Ives, Seconded Cllr Kirby, all in favour.

09/17 BUDGET 2017/18

Cllr Ives stated that the budget and precept would be agreed at the next full council meeting on 30th January 2017. The budget presented had been agreed following consideration at all committees on at least two occasions and being signed-off by those committees. The proposed gross budget is £435,446 and a precept of £334,765. There will also be a transitional grant from EHDC for £11,731. The increase represented £10.24 per band D property of £0.85 per month. The overall increase is 13.65%. The main increase is the cost of the Neighbourhood Plan. There was also provision for general inflation and pensions auto enrolment. It was anticipated that the higher CIL contribution will fund the additional cost of the Neighbourhood Plan in the longer term.

Proposed that the budget and Precept be recommended to the full council for approval.

Proposed Cllr Ives, Seconded Cllr Kirby, unanimously approved.

10/17 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Ives, Seconded Cllr Easton, unanimously approved.