



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
HASKELL CENTRE  
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HAMPSHIRE GU30 7TN

## RECREATION COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING**

**A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT  
7.30PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
MONDAY 3<sup>RD</sup> OCTOBER 2016**

## MINUTES

### **PRESENT:**

Cllr J. Kirby (Chairman)  
Cllr E Trotter  
Cllr J. Ives  
Cllr J. Poole  
Cllr T. Jourdan  
Cllr J. Green

Mrs N Sosin (Administration Officer).

### **ALSO IN ATTENDANCE:**

Cllr D. Jerrard  
Cllr E. Winfield  
Mr T. Rudgard (Parish Council Sports Representative)  
3 members of the public.

### **46/16 CHAIRMAN'S ANNOUNCEMENTS**

The arrangements for fire exits and mobile phones were explained.

### **47/16 APOLOGIES FOR ABSENCE**

None received

#### **48/16 DECLARATIONS OF INTEREST**

Cllr Easton declared a pecuniary interest in item 11 as the tree under discussion was possibly partly on her land.

#### **49/16 MINUTES**

The minutes of the meeting held on 22<sup>nd</sup> August 2016 were unanimously approved.

#### **50/16 MATTERS ARISING FROM THE MINUTES**

There were no issues arising from the minutes.

#### **51/16 PUBLIC PARTICIPATION SESSION**

The meeting was adjourned.

#### Public Questions not on the Agenda

None

#### Public Questions on the Agenda

Cllr Jerrard expressed his wish to speak at item 11.

#### **52/16 REPORTS**

##### Sports Representative - Mr T Rudgard

Mr Rudgard spoke about future funding for local athlete Olivia Breen. He also reminded the committee of the need to find a suitable site of approx 7 hectares to provide sports facilities for the village.

Mr Rudgard requested that a date be set for next year's Sports Day and it was agreed this item would be added to the next Recreation Committee Agenda.

##### Head Groundsman - Mr P Terry

A report by Mr Terry was read out by the Chairman. Councillors were pleased with work undertaken by the Groundstaff and noted that a winter schedule of work was being put in place by the Deputy Executive Officer to include the cutting back of overhanging trees and shrubs at the allotments and on the driveway approaching the site.

##### Recreation Ground Car Park and Drainage Working Party

Work to remedy the drainage has been approved and is due to start imminently.

It was agreed that we should contact the local schools to advise that the car park would be closed on the days the work was undertaken. It was suggested that we also put the dates on Talk Back and advise the Herald Newspaper. A sign would also be placed on the gates.

Car Park spaces could be marked out by the Parish Council if we bought the paint as the groundstaff have the equipment necessary. We would need to confirm with EHDC what the requirements are for disabled spaces and what the difference is between white lined bays and yellow.

#### **53/16 CAR PARK AT THE WAR MEMORIAL RECREATION GROUND**

It was unanimously agreed that Line Marking and Car Park Extension quotes would be agreed at the next Finance and Policy Meeting.

Proposed: Cllr Kirby Seconded: Cllr Trotter

#### **54/16 REVIEW OF BUDGET**

It was noted that the amount on line 4034 Parish Trees and Inspection had been increased by £20,000 to cover the Parish Tree Survey. This will be funded by Earmarked Reserves.

**55/16 BRAMSHOTT TRIANGLE**

Bramshott Open Gardens have expressed an interest in the transfer of Bramshott Triangle to a Charitable Trust which they would set up. It was agreed by all members that the Executive Officer would look into this possibility, obtain further information and report back to a future meeting.

**56/16 QUOTES FOR WORK AT THE PLAY PARK**

Councillors considered quotes which had been received for this work however as there was a significant difference in price Cllr Green suggested that in future all companies who are approached to quote should be given the same specifications so that all quotes received are for exactly the same work.

It was agreed that there is not sufficient funds to undertake this work at present but that Groundstaff will continue to monitor the play park and top up the depth as necessary also checking the play equipment for safety issues, wear and tear and damage.

**57/16 OAK TREE AT HEWSHOTT LANE**

Cllr Easton showed the committee a picture of the Oak Tree on her laptop.

Cllr Easton left the meeting.

A verbal report of a site visit was received from Cllr Kirby and Cllr Trotter.

A discussion took place over the responsibility of the tree and a course of action.

Cllr Kirby explained that a decision needed to be made.

Councillors agreed the following:

The shared responsibility is for the one-off cost of the tree work and any other costs identified by the contractor at the time the work is done.

The council shall obtain at least 3 quotes which will be considered at the next Finance and Policy Committee to select a contractor. The landowner will then be invoiced for their share of the costs.

The council has the right to a 50% share of all timber extracted by this tree work.

The council will appoint a project manager to ensure no unnecessary work is carried out.

The Landowners agree to mark the boundary in the vicinity of the tree for avoidance of further doubt. Any agreement is legally lodged and any costs are split 50/50.

Proposed: Cllr Kirby Seconded: Cllr Trotter Unanimously agreed.

**58/16 MEMORIAL BENCH AT RECREATION GROUND**

Councillors agreed unanimously that a memorial bench in memory of Nigel Marr could be sited on the bank at the Recreation Ground.

**Meeting closed - 9.30pm**

Chairman

Date