BRAMSHOTT & LIPHOOK PARISH COUNCIL

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RECREATION COMMITTEE

THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE NEXT MEETING

A MEETING OF THE RECREATION COMMITTEE TOOK PLACE AT 7.30PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 22ND AUGUST 2016

MINUTES

PRESENT:
Cllr J. Kirby (Chairman)
Cllr E Trotter
Cllr J. Poole
Cllr T. Jourdan
Cllr J. Green

Mrs N Sosin (Administration Officer).

ALSO IN ATTENDANCE:
Cllr M. Croucher
Cllr C.M. Berry
Mr T. Rudgard (Parish Council Sports Representative)
Mr P. Terry - Groundstaff
1 member of the press
2 members of the public.

25/16 CHAIRMAN'S ANNOUNCEMENTS
The arrangements for fire exits and mobile phones were explained.

26/16 APOLOGIES FOR ABSENCE
Cllr J. Ives and Cllr B. Easton.

27/16 DECLARATIONS OF INTEREST
None.

28/16 MINUTES
The minutes of the meeting held on 18th April 2016 were unanimously approved. (Appendix 1)

29/16 MATTERS ARISING FROM THE MINUTES

There were no issues arising from the minutes.

30/16 PUBLIC PARTICIPATION SESSION
The meeting was adjourned.

Public Questions not on the Agenda

Cllr Jourdan reported that she had received a complaint regarding damage to the tennis courts by young people of 10-12 years old including anti-social behaviour and using bad language.

Cllr Kirby agreed somewhere was needed in the village for young people to meet and spend time.

Cllr Croucher has met with the police recently and explained that it is very important for the Tennis Club to report any instances of vandalism and anti social behaviour to the police on 101 as the statistics are used when allotting police time so it is vital to report everything if we want a greater police presence in these areas.

Cllr Berry raised concerns about the lack of recreation facilities available to young people especially in view of the amount of new housing being built in Liphook.

Public Questions on the Agenda
None.

31/16 REPORTS

Radford Park Working Party - Cllr Kirby
Councillor Kirby reported that there hadn't been any groups out in the park over the summer. The next project would be weeding the beds by the car park.

Sports Representative - Mr T Rudgard
Mr Rudgard stressed the need to acquire more space for sports grounds and facilities in the Parish.

Head Groundsman - Mr P Terry
Mr Terry was pleased to report that we had come Runners up in the 'Grounds of the Year' award.
There have been ongoing problems of damage and litter in both the large and small Recreation Grounds although the skate park was now being used regularly now that the ramps had been repaired.
Mr Terry confirmed that the Groundstaff had completed all work raised as issues at the last Allotment Visit with the exception of the raising of the water pipes which was still to be completed.
The hedges on the Millennium Green have now been cut back.
The stone wall at Bramshott Triangle still needs to be repaired.

Recreation Ground Car Park and Drainage Working Party
Cllr Trotter said he would speak under items 14 and 15 about progress in regards to this item.

32/16 REPORT OF ALLOTMENT AND RECREATION VISITS

ALLOTMENT VISIT
Cllr Kirby has spoken to plotholders previously affected by the drainage issues and found that they overcame problems by 'triple digging' the plot. This solution will be suggested to the plotholder still affected by this problem. We will continue to monitor the situation.

RECREATION VISIT
Brambles have been cleared but the wall at the back of the 'Little Rec' has still not been repaired or taken down.

More playbark needs to be ordered to fill the holes under the play equipment at the War Memorial Recreation Ground as a temporary measure.

Nicki Sosin will contact Kompan to see if we should treat the wooden structures with any preservative.

33/16 DRAFT BUDGET.
It was agreed to increase the budget for training. Cllr Green had a contact for Chainsaw Training which he would pass on to Nicki Sosin. It was also noted that a certificate for using a sprayer was required.

A replacement vehicle for use by the Groundstaff was also discussed and it was agreed that the most suitable replacement would be a Ford Transit with a tipper.

It was agreed that in addition to a tree survey we should also undertake a survey of all steps, bridges, patios and banks owned by the Parish Council. It was also noted that we should investigate current regulations on hand rails, loading on bridges etc. and the cost of assessing this.

In conclusion the Chairman felt that the draft budget would need to be increased and all agreed.

34/16 WORKING PARTY ON CAPITAL PROJECTS AND EQUIPMENT.
Volunteers were sought to join the working party and Cllr Green, Cllr Poole, Cllr Kirby, Cllr Trotter and Tony Rudgard all volunteered.

8.55pm Cllr Green left the meeting.

35/16 DEVELOPER CONTRIBUTIONS.
It was agreed that work could go ahead on a building at Radford Park to be used for educational purposes using £29,000 from 106 contributions.

36/16 EARMARKED RESERVES
the committee considered the list of equipment required to replace stolen equipment or items beyond economic repair, provided by Pete Terry, together with appropriate safety items.

37/16 EXTENSION TO CAR PARK AT WAR MEMORIAL RECREATION GROUND.

It was agreed that further quotes were required but this time for just laying scalpings to extend the car park on a temporary basis before assessing what further work needs to be done. A quote would also need to be obtained for painting white lines marking the bays.

38/16 DRAINAGE WORK AT RECREATION GROUND.

Quotes have been received for this work. One quote was for approx. £1500 less however the soakaway suggested was 1.5m x 2m whereas the higher quote was 3m x 3m which would contain far more water. Cllr Trotter felt contractor 2 was the better option as the larger soakaway would be more suitable to cope with the volume of water likely to be running off the tennis courts and bowling green after heavy rain. Cllr Trotter proposed contractor 2 and Cllr Jourdan seconded this.

Decision: A.J. Grace would be the contractor used for the drainage work at the Recreation Ground with a quote of £6,150.00 + vat where applicable.

39/16 DOG FOULING AND DOG BINS.

A discussion took place about whether it was a good idea to use luminous chalk paint to highlight dog mess in the both the parks and Millennium Green. All agreed this was a good solution.

A member of the public asked if the council would consider banning all dogs from the parks however it was felt that this was unworkable and not practical to enforce.

Cllr Kirby suggested more bins were needed particularly in Radford Park. Nicki Sosin would investigate costs involved with purchasing two additional bins.

Cllr Croucher asked what would be the cost of training our own groundstaff to untake this work in future?

40/16 REVIEW OF ALLOTMENT RENT.

It was agreed that Nicki Sosin would investigate the cost of Allotments in surrounding areas such as Headley, Grayshott and Liss. Rents would then be increased in line with others in the area.

Decision: Nicki Sosin to advise Ann Haussauer, Allotment Representative of increase in rents when finalised.

41/16 SIGNAGE FOR RADFORD PARK.

It was agreed that the sign for Radford Park on the Haslemere Road was too small. A larger, clearer sign was required to show Radford Park and the Car Park. All agreed.

42/16 LETTER OF COMPLAINT REGARDING USE OF MILLENNIUM GREEN.

A discussion took place about the use of the Green by the Fair and it was agreed by all that this was part of village life and as it only happened twice a year it could not be considered intrusive. It was felt that residents had to accept this when purchasing properties adjacent to the Village Green.

Decision: A letter of reply would be sent back explaining this.

43/16 FLOWER BEDS AT MILLENNIUM GREEN.

Cllr Trotter suggested removing everything from the three beds and replanting all in one go to minimise disruption to wildlife.

Cllr Green suggested applying to The Woodland Trust to see if we could have some native hedging to plant on the outside area in order to minimise parking on the verges. The remaining area could then be planted up with plants. All agreed this was a good idea and would need to be put in the budget.

44/16 RISK ASSESSMENTS.

Cllr Trotter and Cllr Poole both volunteered to assist the Deputy Executive Officer in completing the Risk Assessments.

45/16 SPORTS DAY 2017

It was agreed to hold a sports day again in 2017. A meeting would be held in January and a working party set up to help organise.

Meeting closed - 9.30pm

Chairman Date