



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE  
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HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF  
BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE  
PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 23<sup>rd</sup>  
MAY 2016**

**Peter Stanley  
Executive Officer**

**17<sup>th</sup> May 2016**

## AGENDA

1. ELECTION OF A CHAIRMAN OF THE COUNCIL 2016/17
2. DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN
3. ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2016/17
4. CHAIRMAN'S ANNOUNCEMENTS
5. APOLOGIES FOR ABSENCE
6. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State

under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**7. MINUTES OF LAST MEETING**

To approve and sign Minutes of the meeting held on 25<sup>th</sup> April 2016  
**(Appendix 1)**

**8. MATTERS ARISING – For Information Only**

To consider matters arising from the meeting.

**9. APPOINTMENT TO COMMITTEES 2016/17 (Appendix 2)**

Recreation Committee – 7 members

Planning Committee – 8 members

LMC Management Committee – 6 members

Finance & Policy Committee – 6 members (to include chairman of the council and chairmen of committees)

**10. ELECTION OF COMMITTEE CHAIRMEN 2016/17**

Recreation Committee

Planning Committee

Liphook Millennium Centre Management Committee

Finance & Policy Committee

**11. ELECTION OF COMMITTEE VICE-CHAIRMEN**

**12. ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS (Appendix 3)**

**13. PUBLIC PARTICIPATION SESSION**

**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

**14. REPORTS FROM DISTRICT & COUNTY COUNCILLORS**

East Hants District Council – Cllr A Glass, Cllr B Mouland, Cllr R Standish.

Hampshire County Council – Cllr F Mitchell

**15. MINUTES OF COMMITTEE MEETINGS**

To accept the minutes of committee meetings and receive feedback from committee Chairmen.

Planning Committee

11<sup>th</sup> April 2016 (**Appendix 4**) & 9<sup>th</sup> May 2016 (**Appendix 5**)

Recreation Committee

18<sup>th</sup> April 2016 (**Appendix 6**)

Finance & Policy Committee

11<sup>th</sup> May 2016 (**Appendix 7**)

**16. DATES OF FUTURE MEETINGS**

To approve the schedule of meetings (**Appendix 8**)

**17. FINAL INTERNAL AUDIT 2015/16**

To note the recommendations of the final internal audit report together with the action plan (**Appendix 9**).

**18. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

To receive reports from outside bodies.

**19. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

**The Motion:** “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider a list of write-offs.