



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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HAMPSHIRE GU30 7TN

To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF
BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE
PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 23rd
MAY 2016**

**Peter Stanley
Executive Officer**

17th May 2016

AGENDA

1. ELECTION OF A CHAIRMAN OF THE COUNCIL 2016/17
2. DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN
3. ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2016/17
4. CHAIRMAN'S ANNOUNCEMENTS
5. APOLOGIES FOR ABSENCE
6. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State

under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

7. MINUTES OF LAST MEETING

To approve and sign Minutes of the meeting held on 25th April 2016
(Appendix 1)

8. MATTERS ARISING – For Information Only

To consider matters arising from the meeting.

9. APPOINTMENT TO COMMITTEES 2016/17 (Appendix 2)

Recreation Committee – 7 members

Planning Committee – 8 members

LMC Management Committee – 6 members

Finance & Policy Committee – 6 members (to include chairman of the council and chairmen of committees)

10. ELECTION OF COMMITTEE CHAIRMEN 2016/17

Recreation Committee

Planning Committee

Liphook Millennium Centre Management Committee

Finance & Policy Committee

11. ELECTION OF COMMITTEE VICE-CHAIRMEN

12. ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS (Appendix 3)

13. PUBLIC PARTICIPATION SESSION

Adjournment of the meeting for public questions.

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

Meeting re-convened

14. REPORTS FROM DISTRICT & COUNTY COUNCILLORS

East Hants District Council – Cllr A Glass, Cllr B Mouland, Cllr R Standish.

Hampshire County Council – Cllr F Mitchell

15. MINUTES OF COMMITTEE MEETINGS

To accept the minutes of committee meetings and receive feedback from committee Chairmen.

Planning Committee

11th April 2016 (**Appendix 4**) & 9th May 2016 (**Appendix 5**)

Recreation Committee

18th April 2016 (**Appendix 6**)

Finance & Policy Committee

11th May 2016 (**Appendix 7**)

16. DATES OF FUTURE MEETINGS

To approve the schedule of meetings (**Appendix 8**)

17. FINAL INTERNAL AUDIT 2015/16

To note the recommendations of the final internal audit report together with the action plan (**Appendix 9**).

18. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

To receive reports from outside bodies.

19. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider a list of write-offs.