



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 27th JUNE 2016**

**THE ANNUAL MEETING OF BRAMSHOTT & LIPHOOK PARISH
COUNCIL TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE,
MIDHURST ROAD, LIPHOOK ON MONDAY 23rd MAY 2016**

MINUTES

PRESENT:

Cllr Croucher
Cllr Easton
Cllr Enticknap-Green
Cllr Garnett
Cllr Ives - Chairman
Cllr Jourdan
Cllr J Kirby
Cllr Maroney
Cllr Poole
Cllr Trotter

Mr P Stanley – Executive Officer

Eighteen members of the public, the three district councillors and the county councillor were in attendance. The press also attended the meeting.

54/16 ELECTION OF A CHAIRMAN OF THE COUNCIL 2016/17

It was proposed that Cllr Ives be elected Chairman and Cllr Ives accepted the nomination. Proposed Cllr Croucher, Seconded Cllr Trotter, 9 in favour, 1 abstained.

Cllr Ives elected as Chairman of the Council.

55/16 DECLARATION OF ACCEPTANCE OF OFFICE

The declaration of acceptance of office was signed by Cllr Ives and witnessed by the Executive Officer.

56/16 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2016/17

It was proposed that Cllr Kirby be elected Vice-Chairman.

Proposed Cllr Ives, Seconded Cllr Maroney, unanimously agreed.

Cllr Kirby elected as Vice Chairman of the Council.

57/16 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones. She thanked Cllr Croucher for his three years as chairman of the council. The chairman also thanked the various chairman of committees and all councillors on their hard work on behalf of the council. It was also stated that the council had a great deal of business to consider in the coming year.

58/16 APOLOGIES FOR ABSENCE

Cllr Jerrard.

59/16 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

60/16 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 25th April 2016. Proposed Cllr Ives, Seconded Cllr Garnett, unanimously approved.

The council meeting minutes held on 25th April 2016 are approved.

61/16 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

62/16 APPOINTMENT TO COMMITTEES 2016/17

Recreation Committee:

Cllr Easton, Cllr Enticknap-Green, Cllr Ives, Cllr Jourdan, Cllr Kirby, Cllr Poole, Cllr Trotter.

Planning Committee:

Cllr Croucher, Cllr Easton, Cllr Jerrard, Cllr Jourdan, Cllr Kirby, Cllr Maroney, Cllr Poole, Cllr Trotter.

LMC Management Committee:

Cllr Croucher, Cllr Enticknap-Green, Cllr Ives, Cllr Maroney, Cllr Poole, Cllr Trotter.

Proposed membership of the Recreation, Planning and LMC Management Committees. Proposed Cllr Ives, Seconded Cllr Kirby, all in favour.

Finance & Policy Committee:

Cllr Croucher, Cllr Garnett, Cllr Ives, Cllr Jerrard, Cllr Kirby, Cllr Maroney.
Proposed membership of the Finance & Policy Committee. Proposed Cllr Ives,
Seconded Cllr Croucher, all in favour.

63/16 ELECTION OF COMMITTEE CHAIRMEN

Recreation Committee – Cllr Kirby. Proposed Cllr Ives, Seconded Cllr Croucher,
unanimously approved.

Planning Committee – Cllr Jerrard. Proposed Cllr Ives, Seconded Cllr Trotter,
unanimously approved.

LMC Committee – Cllr Croucher. Proposed Cllr Ives, Seconded Cllr Garnett,
unanimously approved.

Finance & Policy Committee – Cllr Croucher. Proposed Cllr Ives, Seconded Cllr
Enticknap-Green, unanimously approved.

64/16 ELECTION OF COMMITTEE VICE-CHAIRMEN

It was agreed to defer the election of vice-chairmen to the first meeting of each of
the committees. The only exception was for the Planning Committee as Cllr Jerrard
was unable to chair the first two meetings.

Planning Committee Vice Chairman – Cllr Easton. Proposed Cllr Ives, Seconded
Cllr Kirby, unanimously approved.

65/16 ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS

It was agreed that election to working parties will be deferred and considered by the
relevant committees.

Representatives were agreed as follows.

HALC/EHAPTC	Cllr Ives
Village Hall Management Committee	Cllr Easton
Citizens Advice Bureau	Cllr Croucher
Peak Centre Trust	Cllr Trotter
Liphook Community Magazine	Cllr Jourdan
Bramshott Educational Trust	Mr Weighell
River Wey Trust	Cllr Easton
Bramshott & Liphook Preservation Society	Cllr Ives
Parish Transport	Cllr Easton
Parish Sports & Recreation	Mr H Rudgard
Parish Tree Warden	Mr S Thomas
Liphook Youth Management Committee	Cllr Jourdan
Community First East Hampshire	Cllr Poole
Allotment Representative	Mrs A Haussauer
Bramshott & Liphook Parish Plan	Cllr Poole
Conford Village Hall	Cllr Poole

66/16 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

My Young asked why the minutes of the last meeting made no reference to the skate park being repaired. Cllr Croucher stated that some welding was required to fix problems identified in a recent inspection report. He had identified a welder and will try and progress the work. Cllr Enticknap-Green stated that he was able to help with welding if needed.

Mr Cameron read a statement about local developments. He also asked about the delay in starting the neighbourhood plan. Cllr Garnett stated that there had been a delay due to the time taken for EHDC to agree her Disclosure of Interest Form. However, she had visited a number of other councils that were at a more advanced stage in preparing their plans. It was hoped that once started the plan could proceed quickly. In answer to a further question, it was stated that the first meeting could be held some after the summer break, possibly September 2016.

Mrs Hall asked when the public toilets will be reopened. The Executive Officer stated they should be open the following week.

A question was raised about the proposed new road. Cllr Glass stated that the road could not be used as a reason to hold up the development. The document was only an outline proposal. Further detail will be available at a future meeting for consideration and will be subject to consultation.

Mr D Ellis stated that he had volunteered to be a member of the neighbourhood plan group but had heard nothing about his application. Cllr Garnet stated that there was no specific number of volunteers in mind and volunteers were still being sought. It was agreed that volunteers will be contacted by the council to update them.

Mr B Ellis asked why the council never fly a flag on the flagpole at the millennium centre. It was suggested that a flag be flown for the queen's birthday.

Public Questions – On the Agenda

None.

67/16 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Mitchell gave a verbal report on devolution proposals for Hampshire and the current consultation on recycling. It was explained that local residents would be given an opportunity to comment on proposals for devolution.

Cllr Glass read through her report. The Canadian Red Cross Alberta Fire Appeal was discussed and it was hoped the Parish Council could co-ordinate the appeal, collect funds and present a cheque to the Canadian High Commissioner.

68/16 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Adoption of the minutes for the meetings held on 11th April 2016 and 9th May 2016. Proposed Cllr Kirby, Seconded Cllr Croucher and unanimously agreed.

Recreation Committee

Adoption of the draft minutes for the meeting held on 18th April 2016. Proposed Cllr Easton, Seconded Cllr Kirby and unanimously agreed.

Finance & Policy Committee

Adoption of the minutes for the meeting held on 11th May 2016. Proposed Cllr Maroney, Seconded Cllr Croucher and unanimously approved.

69/16 DATES OF FUTURE MEETINGS

Councillors considered the schedule of dates for meeting to May 2017. Proposed Cllr Ives, Seconded Cllr Maroney, unanimously approved.

70/16 FINAL INTERNAL AUDIT

The final internal audit and council action plan were approved. Proposed Cllr Ives, Seconded Cllr Poole, vote 9 in favour, 1 against.

Final Internal Audit and Council Action Plan Approved.

Cllr Garnett questioned whether item one on “LMC Opt to Tax” was completed as shown on the action plan.

71/16 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Cllr Easton provided some feedback concerning the River Wey trust.

72/16 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.