



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## FINANCE & POLICY COMMITTEE

To Finance and Policy Committee Members (all other Councillors for information)

**YOU ARE HEREBY SUMMONED TO A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL'S FINANCE AND POLICY COMMITTEE AT 7.30 PM IN THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK, ON WEDNESDAY 11<sup>th</sup> MAY 2016**

P J STANLEY  
EXECUTIVE OFFICER

4<sup>th</sup> May 2016

### AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTERESTS

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**4. MINUTES OF PREVIOUS MEETINGS**

To agree the minutes of the meeting held on 16<sup>th</sup> March 2016 (**Appendix 1**)

**5. MATTERS ARISING FROM THE MINUTES – For Information Only**

To consider matters arising from the meetings

**6. PUBLIC PARTICIPATION SESSION**

Adjournment of the meeting for public questions.

Public Questions.

To allow members of the public to address the Committee with respect to items not on the agenda, but relating to matters for which the F&P Committee have responsibility.

Public Participation. To allow members of the public to address the Committee about business on the agenda at the discretion of the Chairman.

Meeting re-convened

**7. HEALTH & SAFETY REPORT**

To approve the health & Safety policy (**Appendix 2**).

**8. RISK ASSESSMENT**

To receive an update and make arrangements for the policy to be updated (**Appendix 3**).

**9. BUDGET MONITORING**

To note the year-end budget outturn (**Appendix 4**).

**10. EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

**The Motion:** “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”

The excluded session is to consider personnel issues, the debtors list, and staff pay review for 2016/17.