



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 23rd MAY 2016**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 25th APRIL 2016**

MINUTES

PRESENT:

Cllr Croucher - Chairman
Cllr Easton
Cllr Enticknap-Green
Cllr Garnett
Cllr Ives
Cllr Jourdan
Cllr J Kirby
Cllr Maroney
Cllr Poole
Cllr Trotter

Mr P Stanley – Executive Officer

Two members of the public and the three district councillors were in attendance.

40/16 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones. It was reported that Cllr Hooper had resigned from the council due to work and family commitments. The council asked that the Executive Officer write to Cllr Hooper to thank her for her support to the council and community. A councillor vacancy will be advertised and filled by co-option if an election is not requested.

41/16 APOLOGIES FOR ABSENCE

Cllr Jerrard.

42/16 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

43/16 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 16th March 2016.

Proposed Cllr Croucher, Seconded Cllr Kirby, Unanimously approved.

44/16 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

45/16 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mr Young asked for an update on the skate park. There was nothing further to report at this stage. It was also confirmed that there are no plans to build a new skate park at present.

Public Questions – On the Agenda

None.

46/16 REPORTS FROM DISTRICT COUNCILLORS

There was no report from the County Councillor this time due to the election to replace Cllr Cowper.

Cllr Glass read through her report

It was reported that the Lowsley Farm application had been approved at the Planning Committee held on 21st April. The EHDC Planning Committee had also seen a Draft Transport Feasibility Study for Liphook, carried out by Atkins, on behalf of Hampshire County Council. The results of the study will be subject to public consultation at some point in the future. In response to a question from Cllr Easton, it was confirmed that this recent approval will be covered by CIL rather than S.106. The first phase is covered by S.106 contributions.

Hampshire County Council are currently consulting on changes to the Household Waste Recycling Centres Service. The consultation ends at noon on 25th May 2016. EHDC are consultees and have already sent comments to the various options.

Cllr Glass reported that S.106 Developers contribution funds is £127,000 for Open Spaces and Recreation and £36,000 for Environmental Improvements.

47/16 MINUTES OF COMMITTEE MEETINGS

LMC Management Committee

Adoption of the draft minutes for the meeting held on 17th March 2016. The minutes were proposed by Cllr Ives and unanimously agreed.

Cllr Garnett asked about the profit from the Italian Job Food and Film event. There had been no analysis of the cost, although it was planned to do analysis of events in the future. Cllr Garnett suggested that it would be a good idea to have a table showing the profit from functions.

Finance & Policy Committee

Adoption of the minutes for the meeting held on 16th March 2016. Proposed Cllr Maroney and unanimously approved.

Planning Committee

Adoption of the minutes for the meetings held on 11th January 2016, 15th February 2016 and 14th March 2016. Proposed Cllr Kirby and unanimously approved.

With reference to the Traffic Mitigation Measures, Cllr Kirby stated that there were already some carefully considered options presented in the Parish Plan that was available in November 2014. The delay in considering the Loseley Farm Phase 2 application had resulted in the loss of S.106 money as CIL would now apply.

Any proposal for road improvements whether or not they ran through the National Park would be the responsibility of Hampshire County Council.

48/16 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for February 2016 and March 2016 were noted (copy in minute book as attachments 1). The accounts for February had been audited but not the accounts for March. Balances held by the bank were as follows:

February 2016

Cleared balances at the bank

Business Account	2,882.12
30 Day Account	264,842.42
Total held by the council	267,724.54

Less un-presented cheque	1,568.18
Cashbook Balance	266,156.36

March 2016

Cleared balances at the bank

Business Account	2,916.46
30 Day Account	254,628.09
Total held by the council	257,544.55
Less un-presented cheque	395.71
Cashbook Balance	257,148.84

49/16 FINANCIAL STATEMENT 2015/16

The Financial Statement as prepared by DCK Beavers.

Proposed Cllr Croucher, Seconded Cllr Ives, unanimously adopted.

50/16 ANNUAL RETURN SECTION 2 - ACCOUNTING STATEMENT 2015/16

Cllr Croucher stated that the Section 2 – Accounting Statement of the Annual Return had been completed following the closure of accounts by DCK Beavers.

Proposed Cllr Croucher, Seconded Cllr Maroney, unanimously approved.

51/16 ANNUAL RETURN SECTION 1 – ANNUAL GOVERNANCE STATEMENT 2015/16

Each of the nine governance statements were considered and voted on individually. All nine statements were agreed to be “Yes”.

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously agreed.

52/16 NEIGHBOURHOOD PLAN

Cllr Garnett provided an update on the Neighbourhood Plan. Although progress was slow Cllr Garnett was still hopeful of meeting the time framework. She had visited a number of other councils that were undertaking a neighbourhood Plan. Volunteers for the preparation of the plan were still being sought.

53/16 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Cllr Croucher had recently attended a service of thanksgiving for Her Majesty The Queen’s 90th Birthday at Winchester Cathedral on behalf of the council.

Meeting closed 8.30 pm

Chairman:

Date: