



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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THE PARISH OFFICE
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HAMPSHIRE GU30 7TN

FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 11th MAY 2016**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON
WEDNESDAY 16th MARCH 2016.**

MINUTES

PRESENT:

Cllr Maroney – Chairman
Cllr Croucher
Cllr Easton
Cllr Ives
Cllr Kirby

Also in attendance: Cllr. J Poole, one member of the public and the press.

25/16 CHAIRMAN'S ANNOUNCEMENTS

Cllr. Maroney welcomed those present to the meeting, explained where the fire exits were and asked that mobiles be switched to silent.

26/16 APOLOGIES FOR ABSENCE

None

27/16 DISCLOSURE OF INTERESTS

No interests were declared.

28/16 MINUTES OF PREVIOUS MEETINGS

Minutes of the meeting held on 17th February 2016.

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously approved.

29/16 MATTERS ARISING FROM THE MINUTES

There were no matters arising

30/16 PUBLIC PARTICIPATION SESSION

Meeting adjourned

Public Questions not on the Agenda

None

Questions relating to business on the Agenda

None

Meeting Reconvened

31/16 FINANCIAL RISK ASSESSMENT

The financial risk assessment was presented. The document was the same as that approved last year with updated review dates. In addition, a new risk identified was the decision to “Opt to Tax” at the Millennium Centre which could impact on customer numbers. This risk factor was likely to be a short term measure in the schedule. It was noted that references to play equipment was because of the insurance of the equipment and it was agreed that proper paper records of inspections should be maintained.

Approval of Financial Risk Assessment Schedule.

Proposed Cllr Kirby, Seconded Cllr Maroney, unanimously approved.

32/16 GRANT APPLICATIONS

The council had received two grant applications.

Bramshott and Liphook Arts & Crafts Society

A grant of £2,538.60 was requested to cover the full cost of new screens for exhibitions. It was noted that no accounts had been submitted as required for all grant requests. Councillors were reminded that this was a late application and that a reserve of only £1500 remained for small emergency projects. It was agreed that a grant could not be made this year. The Executive Officer was asked to contact the organisation and invite them to apply in October 2016 when consideration will be made to grants for 2017/18. The organisation should also be reminded that they currently receive free use of the Millennium Centre for their exhibition in June 2016. Proposed Cllr Ives, Seconded Cllr Easton, action unanimously approved.

Liphook Youth Club

This application was for free use of the Millennium Centre rather than a cash grant. The amount requested would not cover the full annual cost so some YC money would need to be used towards hire costs. The club had only been reopened recently and was meeting every other week. Numbers attending were about 17 and it was uncertain whether they would increase or reduce over time. Some concern was expressed about providing free accommodation at the Millennium Centre if numbers were very low.

It was proposed that the free use be agreed but that it is made clear to the Youth Club that the Council could not guarantee match funding as stated in paragraph 5 of the application. It would however look at any further requests made to the council.

Proposed Cllr Maroney, Seconded Cllr Ives, unanimously approved.

33/16 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously approved.

