



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON 17th MARCH 2016**

**A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT
COMMITTEE WAS HELD ON THURSDAY 21ST JANUARY AT 7.30PM IN
THE CANADA ROOM AT THE LIPHOOK MILLENNIUM CENTRE,
ONTARIO WAY, LIPHOOK.**

MINUTES

PRESENT:

Cllr M Croucher
Cllr J Ives
Cllr J Poole
Cllr E Trotter
Cllr D Jerrard
Mrs K Feeney – Liphook Millennium Centre Officer (LMCO)

Cllr T Maroney
1 member of the press present.
1 member of the public was present.

01/16 CHAIRPERSON'S ANNOUNCEMENTS

Cllr Ives announced the Cllr Jerrard is stepping down from the LMC Committee which means there is now a vacancy.

02/16 APOLOGIES FOR ABSENCE

Apologies received from Cllr Hooper.

03/16 DECLARATION OF INTERESTS

No interests were declared.

04/16 MINUTES OF THE MEETING

To approve the minutes of the meeting held on 19th November 2015.
Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

05/16 MATTERS ARISING FROM THE MEETING

77/15 Cllr Ives requested an update on the benches. LMCO confirmed that discussions had taken place regarding the purchase of a sander for the benches. Cllr Trotter suggested that a sander is hired from a local hire shop to enable the work to be completed more cost effectively.

06/16 PUBLIC PARTICIPATION SESSION

A member of the public was present.

There were no questions with respect to items not on the agenda.
There were no questions with respect to items on the agenda.

07/16 REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE

New cabinet housing the sound and lighting controls has now been installed.

Diary for 2016 already busy with existing customers bookings along with many new enquiries. Events for the first quarter of 2016 include Wrestling, Roller Discos, TJays soft play returning. Several planning inquiries being held by EHDC. The Youth Club are also scheduled to return which means the centre is being used every night.

Plans for 2016 include three more Film and Food nights. A Village Day on 11th June, a Beer and Cider Festival on weekend on 24th and 25th September and a monthly food market which is it hoped will be ready to start from March 2016.

08/16 BUDGET MONITORING STATEMENT

Cllr Ives commented that the income was encouraging and at this stage there were no concerns regarding the budget.

09/16 REVIEW OF HIRE RATES

Cllr Ives explained that the LMC staff had carried out an analysis of hire rates for all the halls within the area. It was felt that the prices set in 2014 were still in line with other halls and as such no change would be implemented. Cllr Ives requested that usage is monitored and a review takes place in September 2016.

10/16 VAT UPDATE

Cllr Maroney was in attendance and invited to comment on the “opt to tax” position at the LMC. The LMC does not currently breach the £7,500 De-Minimis limit but was in danger of doing so if planned large scale maintenance was carried-out. However, since some of these

projects are being scaled down, the council needs to re-evaluate through Finance & Policy Committee, whether it should continue current arrangements or “Opt to Tax”, seeking advice from DCK Beavers. It was noted that the council was currently registered for VAT because it undertakes traded activity and not because it met the VAT threshold. There was also concern about increasing the fees charged to some customers should VAT need to be added to their invoices.

Cllr Ives requested that Finance & Policy Committee review the decision to “opt to tax” at the meeting on 16th March 2016. The Executive Officer should also be consulted.

Cllr Ives recommended this decision. All in favour of the recommendation action.

11/16 AMPHITHEATRE

Cllr Ives informed the meeting that the Amphitheatre has deteriorated quite considerably since the last meeting and action needed to be taken immediately to either fence the area off or for remedial action to be taken. Cllr Trotter will obtain quotes to remove the current slabs, seating and terracing to create a bank leading to a grassed area. This would improve the area and ensure it is no longer a danger to the public. The amphitheatre could be reinstated at a later date if required.

It was agreed that this course of action should be taken urgently and Cllr Trotter would start working on obtaining quotes for a contractor with a suitable digger.

Meeting ended at 8.45pm

Chairman

Date