



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

www.bramshottandliphook-pc.gov.uk

Mr P J STANLEY  
EXECUTIVE OFFICER

Tel: 01428 722988  
Fax: 01428 727335  
e-mail: council@bramshottandliphook-pc.gov.uk

THE PARISH OFFICE  
HASKELL CENTRE  
MIDHURST ROAD  
LIPHOOK  
HAMPSHIRE GU30 7TN

## FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 16<sup>th</sup> MARCH 2016**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN  
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
WEDNESDAY 13<sup>th</sup> JANUARY 2016.**

### MINUTES

**PRESENT:**

Cllr Maroney – Acting Chairman  
Cllr Easton  
Cllr Croucher  
Cllr Ives  
Cllr Kirby

There were two members of the public present.

**01/16 CHAIRMAN'S ANNOUNCEMENTS**

The chairman reminded those present of the safety arrangements. He also advised councillors that Cllr Jerrard had stepped down from all committees but would continue to attend meetings of the full council. A new chairman of the Finance & Policy Committee would be appointed at the next full council meeting. As vice chairman, Cllr Maroney was acting chairman of this meeting.

**02/16 APOLOGIES FOR ABSENCE**

None.

**03/16 DISCLOSURE OF INTERESTS**

The statement on disclosable pecuniary interests was read-out. Cllr Croucher stated that he had no pecuniary interests but wanted to declare that he is a trustee of East Hants CAB.

**04/16 MINUTES OF PREVIOUS MEETINGS**

Minutes of the meeting held on 11<sup>th</sup> November 2015.

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously approved.

**05/16 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**06/16 PUBLIC PARTICIPATION SESSION**

None.

**07/16 BUDGET 2016/17**

Cllr Maroney presented the recommended budget and precept for 2016/17 for approval at full council on 25<sup>th</sup> January 2016.

The precept is recommended as £294,548, a precept support grant of £11,731 and a gross budget of £391,939. The resulting precept is £75.17 per Band D equivalent property.

Proposed the budget and precept be recommended for approval by full council.

Proposed Cllr Maroney, Seconded Cllr Kirby, unanimously approved.

**08/16 GRANTS 2016/17**

The council had received grant applications totalling £22,100 against a budget of 20,000. Cllr Maroney and Cllr Ives had looked through the applications in detail and had made some recommendations on how the grant budget should be allocated. It was felt that a reserve of £1,500 should be maintained and made available for small grants in year. The availability of this funding needs to be advertised. As the amount of funding was insufficient to meet the grant requests, a number had been scaled back. It was suggested by members of the public that the grant budget should be higher to meet the full cost of grant requests. However, it was felt that there had to be a balance between the available funds and the burden on the local taxpayer. The following grants were proposed:

<b>Organisation</b>	<b>Amount</b>	<b>Purpose</b>
St Mary's Church, Bramshott	£2,800	Grounds Maintenance
CAB	£4,000	CAB Local Provision
Liphook in Bloom	£1,700	Cont. Cost of Planting
Carnival Committee	£2,250	Carnival & Bonfire
Royal British Legion	£250	Remembrance Service
Peak Centre Trust	£3,000	Cont. Running Costs
Home Start	£450	Volunteer Costs
Liphook Tennis Club	£1,900	Resurfacing Hard Court
Bramshott War Memorial Trust	£250	Maintain War Memorial
Jubilee Sailing Trust	£300	Voyage Subsidies
Age Concern, Liphook	£1,600	Asst. Purchase of Minibus
Reserve (Small projects)	£1,500	Small in-year grants
<b>Total</b>	<b>£20,000</b>	

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously approved.  
It was agreed that in future the agenda will state “file of applications available in the office”. This will remind councillors that they are able to view the detailed applications prior to the meeting.

Mr Hall thanked the council for all the grant funding provided over the years in support of the Peak Centre Trust.

**09/16 SECTOR-LED BODY FOR EXTERNAL AUDIT**

The Audit Commission was due to cease and this meant the council had an option of making its own External Audit arrangements through an Audit Committee or be part of a sector lead body where all arrangements will be made on behalf of the council and will meet all legal requirements. The council will be deemed to be part of the sector led body unless it opts out of the arrangement.

Proposed the council remains part of the sector-led body for External Audit arrangements.

Proposed Cllr Maroney, Seconded Cllr Kirby, unanimously approved.

**10/16 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Maroney, Seconded Cllr Croucher, unanimously approved.