



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 22nd DECEMBER 2015**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 30th NOVEMBER 2015**

MINUTES

PRESENT:

Cllr Croucher - Chairman
Cllr Ives
Cllr B Easton
Cllr Jerrard (Part)
Cllr Jourdan
Cllr J Kirby
Cllr Maroney
Cllr Poole
Cllr Trotter

Mr P Stanley – Executive Officer

Nine members of the public and the press were in attendance.

125/15 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

The Chairman advised the council that Cllr Gavin had ceased to be a councillor having failed to attend a meeting over a six month period. This has resulted in a casual vacancy which will be filled by co-option if an election is not required.

The chairman also reported the sad news that there had been a fatal accident in Passfield. The council will await the Police report and then do what it can to support any new measures recommended.

126/15 APOLOGIES FOR ABSENCE

Cllr Hooper.

127/15 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

128/15 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 26th October 2015.

Proposed Cllr Croucher, Seconded Cllr Kirby, Unanimously approved.

129/15 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

130/15 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mrs Horsley asked about the advice she had received from the Charity Commission being different to that stated by the WM Recreation Ground Trustees in relation to the lease of the pavilion by the Willows. Cllr Ives stated that the information had been given in good faith based on information given at the time. Mrs Horsley asked whether she could be provided with the letters exchanged between the council and Charity Commission. It was stated that this was not a matter for an individual councillor but would need to be discussed at the next meeting of the trustees.

Cllr Jerrard Joined the meeting.

Mr Fatcher stated that there was currently a lot of disruption to services between Petersfield and Guildford due to engineering works. He hoped that works would be carried-out to move the trains closer to the platforms at Liphook Station. The Chairman stated that the council would write to network rail to convey this request.

Mr Ellis raised the ongoing problem of the northbound A3 sign that directs traffic through the centre of Liphook. The chairman stated that this matter had been looked into by Cllr Cowper and it had not been possible to change the sign. As councillor Cowper was not in attendance, it was not possible to get any further details. Cllr Maroney said that this matter had come up in recent Parish Plan meeting.

Mr Ellis also asked when Taylor Wimpy were going to start construction on the retail park as agreed in the planning agreement. The enforcement of this was in the hands of EHDC and it was suggested that contact be made with Cllr Cowper and Chair of the Planning Committee to find out about the current position.

Public Questions – On the Agenda

None.

131/15 REPORTS FROM COUNTY & DISTRICT COUNCILLORS

None of the District Councillors or the County Councillor were present. However, reports had been received and circulated to councillors and the public.

132/15 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Kirby presented the minutes from meetings held on 12th October and 9th November 2015.

Proposed the minutes of meeting held on 12th October and 9th November 2015 be accepted.

Proposed Cllr Kirby, Seconded Cllr Maroney, unanimously agreed.

Finance & Policy Committee

Cllr Easton was Acting Chair for the meeting held on 11th November 2015.

Matters discussed included the budget and website. Thanks were expressed to the Executive Officer for his work preparing the budget.

Proposed the minutes of a meeting held on 11th November 2015 be accepted.

Proposed Cllr Jerrard, Seconded Cllr Maroney, unanimously agreed.

Liphook Millennium Centre Management Committee

Cllr Ives gave a report of the meeting held on 19th November 2015. There had been a number of successful activities. A roller Skating event was attended by over 100 people, a film and food night was sold out and a wreath making activity had been well attended. Caroline Lennox had been appointed to provide some additional support in the absence of Rosemary Lawrence on maternity leave.

Cllr Ives also confirmed that the Willows Nursery's use of the Canada Room had been extended to July 2016. This was on a reduced fee. It had not been possible to extend the hire beyond this date but was hoped that the nursery school could secure alternate accommodation during this time. The council will continue to help the Willows look for a new permanent home.

Cllr Maroney reminded councillors that the LMC is heavily subsidised. The amount of subsidy has been increasing recently at the rate of £3-4,000 per annum and was set to be £28,335 at year end. He felt that more should be done through the new staffing structure to bring in more income through increased performances and bookings to achieve the £20,000 target subsidy. The subsidy helps the centre support local community groups so the right balance between community and commercial use could be achieved. Cllr Jerrard felt that it was reasonable for this target to be achieved over a few years.

Proposed the minutes of the meetings held on 19th November 2015 be accepted.

Proposed Cllr Ives, Seconded Cllr Croucher, unanimously agreed.

133/15 CO-OPTION OF A NEW COUNCILLOR

It was agreed that as there was likely to be a second co-option and there were two candidates, it would be better to defer the decision until the December 2015 meeting.

134/15 VICE CHAIRMAN OF FINANCE AND POLICY COMMITTEE

It was proposed to appoint Cllr Maroney as Vice Chairman of the Finance & Policy Committee.

Proposed Cllr Croucher, Seconded Cllr Kirby, unanimously agreed.

135/15 COUNCIL WEBSITE

The internal auditor had recommended that the website be reviewed to ensure it meets the transparency code. It should also include Facebook as a means of communication with the public. This would ensure communications are under the control of the council rather than a third party. The website working party had considered the current website and researched alternatives. It felt that it would be better to provide a new site rather than revamp the existing site. Research suggested Haslemere TC was a good site and compliant with the transparency requirements placed on all councils. The new website would be easy to navigate and have a more up to date feel. Councillor Pools asked about updating the LMC website as well. This was likely to happen at the same time as part of an overall redesign.

Proposed that a new website be authorised based on the quote from Wingnut Websites and that Facebook be included on the site.

Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

136/15 NEIGHBOURHOOD PLAN

Cllr Croucher reported that he is currently seeking a chairman and had spoken to someone who is unable to commit to the time required which is about one day per week. Some new volunteers had come forward and the average age had reduced slightly. Younger volunteers were still being sought.

137/15 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for October 2015 was noted (copy in minute book as attachments 1). It was noted that the accounts had been examined by Cllr Maroney and the cashbook had been reconciled to bank balances. It was noted that the balances held by the bank were as follows:

October 2015

Cleared balances at the bank

Business Account	1,206.87
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30 Day Account	324,381.22
Total held by the council	325,588.09
Less un-presented cheque	1,791.27
Cashbook Balance	323,796.82

It was felt that a corporate credit card should be obtained to be used for purchases where no credit agreement was in place and staff had to use their own cards and claim reimbursement.

138/15 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Cllr Maroney reported on the Parish Plan meeting that had been held to discuss Traffic & Transport.

Cllr Trotter reported on Speedwatch. A total of 433 vehicles had been caught speeding out of a total of 5,600 vehicles. Since July 2014 a total of 2,560 had been speeding from a total of 28,800.

Age Concern – a new minibus had now been ordered which was due for delivery in March 2016.

Meeting closed 8.34 pm

Chairman:

Date: