



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE  
NEXT MEETING ON 19<sup>th</sup> NOVEMBER 2015**

**A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT  
COMMITTEE WAS HELD ON THURSDAY 17<sup>TH</sup> SEPTEMBER AT 7.30PM IN  
THE CANADA ROOM AT THE LIPHOOK MILLENNIUM CENTRE,  
ONTARIO WAY, LIPHOOK.**

## MINUTES

### **PRESENT:**

Cllr M Croucher  
Cllr J Ives  
Cllr J Poole  
Cllr Eddie Trotter  
Mrs K Feeney – Liphook Millennium Centre Officer (LMCO)

1 member of the press present.

### **61/15 CHAIRPERSON'S ANNOUNCEMENTS**

Cllr Ives thanked Gabrielle Pike for her positive comments about the Millennium Centre in recent editions of the Herald.

### **62/15 APOLOGIES FOR ABSENCE**

Cllr Barbara Easton.  
Cllr Don Gerrard

### **63/15 DECLARATION OF INTERESTS**

No interests were declared.

### **64/15 MINUTES OF THE MEETING**

Minutes of the extraordinary meeting held on 19<sup>th</sup> August and LMCMC meeting held on 23<sup>rd</sup> July 2015.

Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

**65/15 MATTERS ARISING FROM THE MEETING**

50/15. LMCO confirmed that the figure of £1,414.00 was income from Scouts/Guides.

51/15 Cllr Trotter advised that the weeds would need to be sprayed again in 5-6 weeks.

**66/15 PUBLIC PARTICIPATION SESSION**

Members of the press were present.

There were no questions with respect to items not on the agenda.

There were no questions with respect to items on the agenda.

**67/15 REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE**

LMCO outlined recent events and forthcoming bookings. There has been an increase in children's party bookings and the centre is booked on both Fridays and Saturdays on most weekends between now and Christmas. Three films have been added to the programme of Cinema events and these include the children's film 'Inside Out' which is showing on 8<sup>th</sup> November, Breakfast at Tiffany's Food and Film evening on 27<sup>th</sup> November and the family Christmas film Elf on Sunday 20<sup>th</sup> December. Further work is to take place to set up a Liphook Farmers Market with a view to the first market being held in December. A 'Life in Liphook' exhibition will take place, but probably next year and possibly in conjunction with a Family Fun Day event on the village green.

**68/15 BAR AT THE MILLENNIUM CENTRE**

Cllr Ives explained how the bar was now being managed for events, primarily the Cinema, by the Millennium Centre staff. A limited amount of stock was being held. New bar prices needed to be advertised more at the Cinema evenings as the prices were considerably lower than those being charged previously. It was also hoped that Dylan's ice cream would be sold at Cinema events. A till needs to be purchased for the bar for VAT purposes.

**69/15 WILLOWS UPDATE**

Cllr Ives informed the meeting that a visit from Ofsted was still being awaited. Cllr Croucher requested that Cllr Ives spoke to HCC regarding the Scout and Guide hall also being inspected at the same visit. Cllr Ives to speak to the Willows regarding this situation.

**70/15 TO APPROVE DRAFT BUDGET FOR 2017/17**

Cllr Ives explained that additional funds had been allocated to the budget for casual staff (4003) to enable more technical and maintenance staff to be called in as and when needed for the day to day running of the centre. It is still the intention to have a pool of volunteers who are able to open and close up if needed.

The maintenance costs had risen due to more maintenance contracts being in place.

The letting income has been reduced to £45,000.00. It was felt that £55,000.00 was hard to achieve and that most local halls were being subsidised. Budget was unanimously approved.

**71/15 UPDATE ON SOUND SYSTEM INCLUDING MICROPHONES**

LMCO presented outline ideas and costs which had been obtained for the replacement of the microphones in the centre. All agreed to the proposal, including the purchase of a lectern microphone and new lectern. LMCO to action.

LMCO to investigate a blue tooth hearing loop to replace the existing loop which is less effective when the tiered seating is in use.

**72/15 UPDATE ON MAINTENANCE CARRIED OUT AT LMC**

LMCO confirmed that the following work had been carried out in the Centre.

Door stops were now working

New water boiler was installed

Kitchen had been deep cleaned

Tiered seating had been serviced

Men's toilet had been repaired

Weed killing around the grounds of Millennium Centre had taken place

Two new projectors were purchased and one installed in cradle in hall

Cllr Ives thanked John Tough for all his assistance with the projector at the last cinema and also the installation of the new one. Maintenance contract for new projector will be set up.

**7315 VAT UPDATE**

The parish council registered for VAT on 1/7/15. Items that will need to include VAT at the LMC will be Bar, Theatre income, Cinema income. The council have decided to not put up prices on cinema tickets until January 2016. These will then increase to £5 (concessions) and £6. The new ticket prices will be advertised at the next three cinemas.

Cllr Trotter advised that the community should be told why the prices had been raised.

A wider discussion about the role of the Millennium Centre within the community resulted in the decision that the committee is keen to look after the community and it is likely that the VAT will apply to business users only.

**74/15 CINEMA PRICING**

At a meeting held with the cinema committee it was agreed that the price of tickets would rise from £4 and £5 to £5 and £6. This increase will take effect from January 2016.

Meeting ended at 8.30pm

Chairman

Date