



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 30<sup>th</sup> NOVEMBER 2015**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST  
ROAD, LIPHOOK ON MONDAY 26<sup>th</sup> OCTOBER 2015**

### MINUTES

#### PRESENT:

Cllr Croucher - Chairman  
Cllr Ives  
Cllr B Easton  
Cllr Jerrard  
Cllr J Kirby  
Cllr Maroney  
Cllr Trotter

Mr P Stanley – Executive Officer

5 members of the public and the press were in attendance.

#### 112/15 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones. The Carnival Committee were congratulated on the recent carnival event.

The Chairman invited the Vice-Chairman to make some comments on the tree removed from outside the Anchor. It was reported that Green King had removed the historic Horse Chestnut tree on safety grounds following a survey revealed it was in a dangerous condition. EHDC had approved the tree work. Green King are keen to work with the community through the Parish Council to select a

replacement tree. They also wish to use some of the wood from the Horse Chestnut tree to provide a facility such as a bench to the community.

**113/15 APOLOGIES FOR ABSENCE**  
Cllr Hooper, Cllr Jourdan, Cllr Poole.

**114/15 DISCLOSURE OF INTERESTS**  
No disclosable pecuniary interest were declared.

**115/15 MINUTES OF THE LAST MEETING**  
The minutes of the meeting held on 28<sup>th</sup> September 2015.

Proposed Cllr Croucher, Seconded Cllr Maroney, Unanimously approved.

**116/15 MATTERS ARISING FROM THE MINUTES**  
There were no matters arising.

**117/15 PUBLIC PARTICIPATION SESSION**

**Meeting Adjourned**

**Public Questions – Not on the Agenda**

Mr Robinson stated that in April, it had been agreed by the council that the SLR Cameras would be deployed asap. There was a budget to undertake this work and he was concerned that the cameras had not yet been deployed. Mr Robinson had also raised this at a previous council meeting.

Cllr Easton stated that the council were trying hard to get the cameras deployed and a member of the parish staff had been asked to facilitate this. She had sent many emails and made many calls over the past months. It had now been established that Amey no longer deploy the cameras and so it will be for the council to do this themselves. However, to allow this the council needs to apply for a licence from HCC and was in the process of doing so. The lamp columns had to be identified as part of this process. It had been hoped to use the previously approved posts, however some had removed or changed positions since when they were recently replaced.

Mr Robinson asked if he could be given a date when the SLR would be deployed. The Executive Officers stated that this was not possible since the approval of the licence was for HCC to agree and there was no indication of how long that process would take.

**Public Questions – On the Agenda**

None.

**118/15 REPORTS FROM COUNTY & DISTRICT COUNCILLORS**  
Cllr Cowper had offered his apologies.

Cllr Glass and Cllr Standish were in attendance. Cllr Glass read the report from District Councillors which had been circulated to councillors.

Cllr Glass highlighted some different examples of what is expected within a Neighbourhood Plan. The Bramshott & Liphook Plan was still in its early stages but it was important that the formation of the Steering Group should be on a sound foundation and inclusive of all age ranges. When approved the council will acquire 25% of contributions made under CIL, rather than 15% without the plan. This would apply to new developments after the plan is approved and would apply to all developments except affordable homes and office buildings. It was noted that the CIL will not completely replace S.106 contributions. Following a question, it was confirmed that the CIL contribution of 15% would be received without the Neighbourhood Plan and 25% with the plan in place.

It was noted that planning applications received by EHDC have been very high and are mostly householders and other small applications. Members of the Planning Committee receive regular training and three new members of the committee have been appointed having sat and passed the required test.

## **119/15 MINUTES OF COMMITTEE MEETINGS**

### **Planning Committee**

Cllr Kirby presented the minutes from a meeting held on 21<sup>st</sup> September 2015.

Cllr Kirby advised the council that the SDNPA draft plan is out to consultation with a closing date of 28<sup>th</sup> October 2015. She will submit comments on behalf of the council within the timetable.

The Planning Meeting had considered reserve matters relating to appearance, landscaping, outline and scale for the 155 houses at Lowsley Farm. No objections had been raised to the reserve matters.

Proposed the minutes of meeting held on 21<sup>st</sup> September 2015 be accepted.  
Proposed Cllr Kirby, Seconded Cllr Croucher, unanimously agreed.

### **Recreation Committee**

Cllr Easton reported that the meeting held on 6<sup>th</sup> October 2015. There had been a lot of questions from the public at this meeting. The meeting had considered and approved the committees draft budget. It had also reported that a litter pick day would take place by volunteers on 1<sup>st</sup> November meeting at 10 am outside the Parish Office, Midhurst Road

Proposed the minutes of a meeting held on 6<sup>th</sup> October 2015 be accepted.

Proposed Cllr Easton, Seconded Cllr Croucher, unanimously agreed.

### **Finance & Policy Committee**

Cllr Jerrard reported there had been a meeting on 16<sup>th</sup> September 2015.

The draft committee budget for 2016/17 including the grants budget was discussed and approved. The meeting had also considered EHDC's proposal to reduce the level of support to the council for the provision of the Information Service and had authorised Cllr Maroney and the Executive Officer to discuss a better deal or phasing the reduction. The Executive Officer confirmed that EHDC had agreed to phase the reduced support so that in 2016/17, the council would only receive half the reduction.

The committee had also considered and approved the revised organisational structure and the resulting vacancies were now being recruited.

The Finance & Policy Committee had agreed that from 1<sup>st</sup> April 2016, the council opts to tax on VAT "Exempt" items. This will have most impact on bookings at the Millennium Centre, but will allow the council to implement the needed repair and maintenance work at the centre. It was stated that work was needed to identify any organisations using the centre that were VAT exempt so that these organisations were not charged VAT.

Proposed the minutes of a meeting held on 16<sup>th</sup> September 2015 be accepted.

Proposed Cllr Jerrard, Seconded Cllr Maroney, unanimously agreed.

### **Liphook Millennium Centre Management Committee**

Cllr Ives gave a report of the meeting held on 17<sup>th</sup> September 2015.

It had been agreed that a children's cinema event showing Inside Out had been arranged for 8<sup>th</sup> November 2015. Cllr Ives confirmed that children under 16 would need to be accompanied with an adult. Family tickets are available for this event. There would also be a film and food night on 27<sup>th</sup> November 2015 showing the film, Breakfast at Tiffany's.

Cllr Ives reported that the Willows Nursery are now operating from the Millennium Centre. The centre had now acquired new microphones and projectors to enhance the use of the centre.

Proposed the minutes of the meetings held on 17<sup>th</sup> September 2015 be accepted.

Proposed Cllr Ives, Seconded Cllr Trotter, unanimously agreed.

### **120/15 MEMBERSHIP OF COMMITTEES**

Cllr Hooper had agreed to be a member of the Planning Committee following the resignation of Cllr Darling.

Proposed Cllr Croucher, Seconded Cllr Ives, unanimously agreed.

**121/15 CO-OPTION OF A NEW COUNCILLOR**

Following the publication of a Casual Vacancy Notice caused by the resignation of Cllr Darling, the election manager at EHDC had confirmed that no elector had requested an election be held and the council are free to fill the vacancy by co-option. Notices will shortly be placed to seek a suitable person for co-option to the council.

**122/15 NEIGHBOURHOOD PLAN**

Cllr Croucher reported that the designation order for the boundary covered by the plan had now been approved by SDNPA and EHDC. The boundary is the same as the Parish Boundary.

The council were currently looking for volunteers to take part in the Steering Group and working parties. It was keen to ensure that there was a good mix of skills, ages and gender. At present, younger members of the community and women were not well represented in terms of numbers and the council would like to see more of a mix in determining the plan. However, all volunteers regardless of age and gender were encouraged to take part.

Cllr Croucher will approach EHDC to clarify whether volunteers needed to work or live within the Parish to be eligible.

**123/15 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE**

The Schedule of Accounts for September 2015 was noted (copy in minute book as attachments 1). It was noted that the accounts had been examined by Cllr Maroney and the cashbook had been reconciled to bank balances. It was noted that the balances held by the bank were as follows:

**September 2015**

**Cleared balances at the bank**

Business Account	1,406.19
30 Day Account	335,918.99
Total held by the council	337,325.18

Less un-presented cheque	955.37
Cashbook Balance	336,369.81

**124/15 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

Cllr Maroney reported that the Parish Plan six week consultation had now concluded and a good range of comments had been received from the public, EHDC, HCC, Network Rail, Sports clubs, action groups and various others. The Steering Group is reviewing and adapting the action plan to make it more effective.

Cllr Maroney also gave an update of the actions he has taken to try to improve drainage and flooding problems, including a possible study involving the key stakeholders.

Cllr Jerrard reported that he and Cllr Kirby had attended the last community forum which was mostly to consider peoples attitude to crime and to meet the new area commander. He raised concerns about parties not understanding the rules that govern liaison between the police, the health service and councils. There is a policy, particularly for dealing with vulnerable people which is not being followed. Cllr Jerrard would like to put a motion to a future meeting of the council to see how this issue may be addressed. He had also raised the issue of the closure of police stations and the difficulty of local people to access the police. Finally, the new PCSO who is funded by EHDC was expected to attend but had not. He had also been invited to the council meeting but again had not attended. Cllr Jerrard found this very disappointing.

Meeting closed 8.31 pm

Chairman:

Date: