



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## FINANCE & POLICY COMMITTEE

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 11<sup>th</sup> NOVEMBER 2015**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
FINANCE AND POLICY COMMITTEE TOOK PLACE AT 7.30 PM IN  
THE HASKELL CENTRE, MIDHURST ROAD, LIPHOOK ON  
WEDNESDAY 16<sup>th</sup> SEPTEMBER 2015.**

### MINUTES

**PRESENT:**

Cllr Jerrard (Chairman)  
Cllr Croucher  
Cllr Ives  
Cllr Kirby  
Cllr Maroney

Cllr Poole was also in attendance. There were no members of the public or press present.

**58/15 CHAIRMAN'S ANNOUNCEMENTS**

The chairman reminded those present of the safety arrangements. The chairman stated that the Recreation Ground Trustees had asked Cllr Easton in her capacity as Secretary to the Trust, to obtain quotations for the cost of demolishing the Pavilion Building. The trustees will be requesting a grant from the council for the cost of demolition once it was known.

**59/15 APOLOGIES FOR ABSENCE**

Cllr Easton.

**60/15 DISCLOSURE OF INTERESTS**

No disclosable pecuniary interests were declared.

**61/15 MINUTES OF PREVIOUS MEETINGS**

Minutes of the meeting held on 15<sup>th</sup> July 2015.

Proposed Cllr Croucher, Seconded Cllr Maroney, unanimously approved.

**62/15 MATTERS ARISING FROM THE MINUTES**

Minute 54/15 DBS checks – advise was being obtained from HALC and a policy would be needed to support these checks.

**63/15 PUBLIC PARTICIPATION SESSION**

There were no members of the public present.

**64/15 COUNCIL RESERVES**

The Internal Auditor had recommended that all Earmarked Balances be reviewed as part of the budget setting process. Last year the number of balances was reduced from 9 to 6. It was agreed that Earmarked Balances for the Recreation Committee, the LMC Committee, Elections, Skateboard Park and Allotments should be retained. The balance for Parish Paths should be moved to the Recreation Committee reserve.

**65/15 BUDGET 2016/17**

It was noted that the LMC will consider its draft budget on 17<sup>th</sup> September 2015 and the Recreation Committee will consider its budget on 5<sup>th</sup> October 2015.

The Finance & Policy Committee needed to consider its budget and all budgets would be considered at the next meeting of the Finance & Policy Committee on 11<sup>th</sup> November 2015.

A number of budget requirements were discussed.

Line 4070 FGP Rolling Capital Provision – it was agreed to keep this at £16,000.

Line 4263 Grants (Free use of LMC) – it was agreed to have a budget of £500 to cover the Neighbourhood Plan.

Line 4261 Grants – the figure should increase to £17,500 and the Executive Officer should invite grant requests.

A new line should be added as a grant for the demolition of the Pavilion Building initially set at £10,000 pending quotations (see minute 58/15).

It was also agreed that Cllr Croucher and Cllr Maroney will work with the Executive Officer to look at precept scenarios.

**66/15 VAT**

It was noted that with effect from 1<sup>st</sup> July 2015, the council are registered for VAT as recommended by DCK Beavers. VAT would now apply to Theatre and Film income, bar and ice cream sales, logs and certain recharges.

DCK Beavers had also looked at the councils Partial Exemption Calculation and the proposed future works at the Millennium Centre. The conclusion was a recommendation that the council “Opts to Tax”. This is more financially beneficial

to the council as it will possible to reclaim VAT on costs. The current arrangements restrict recovery of VAT within a limit of £7,500.

Following a discussion on the implications of charging VAT on Exempt activity it was proposed that the council “Opts to tax” at the Millennium Centre on Exempt Services from 1<sup>st</sup> April 2016.

Proposed Cllr Jerrard, Seconded Cllr Croucher, unanimously approved.

**67/15 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS**

The Motion: “In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted

Proposed Cllr Jerrard, Seconded Cllr Kirby, unanimously approved.

Chairman

Date