



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 27th JULY 2015**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 29th JUNE 2015**

MINUTES

PRESENT:

Cllr Croucher - Chairman
Cllr Ives
Cllr B Easton
Cllr Jerrard
Cllr T Jourdan
Cllr J Kirby
Cllr J Poole
Cllr E Trotter

Mr P Stanley – Executive Officer

Twelve members of the public and the press were in attendance. Cllr Mouland and Cllr Glass and Cllr Standish from EHDC were also present.

71/15 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

72/15 APOLOGIES FOR ABSENCE

None

73/15 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

74/15 MINUTES OF THE LAST MEETING
The minutes of the meeting held on 15th May 2015.

Proposed Cllr Croucher, Seconded Cllr Kirby, unanimously approved.

75/15 MATTERS ARISING FROM THE MINUTES
There were not matters arising.

76/15 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mrs Hall asked whether the delay in the replacement floor at the Millennium Centre would increase the cost. Cllr Ives stated that the price included a number of contingencies and variables that would impact on the cost but it was not expected to increase as a result of the decision to delay the project.

Mr Hall asked about the provision of bus services. This was the responsibility of Hampshire County Council and often cross boarder services were limited. The council will consider what more can be done to improve access to bus services locally.

Mrs Benham raised her concerns about a Kebab Van parked in a layby near her property. Licencing is a matter for the District Council and Cllr Glass confirmed there was a license for the activity. Cllr Jerrard stated that Licence applications are referred to the Parish and these are now considered by the Planning Committee.

Mr Ellis raised a question on the monitoring of Nursing Home Places following the recent approval of Bramshott Place following appeal. It was stated that this is a matter for EHDC as the council are only consultees. It was felt that another care home was not required and land should be used for business premises. EHDC are currently looking to secure land for business development.

Public Questions – On the Agenda

None.

77/15 REPORTS FROM COUNTY & DISTRICT COUNCILLORS

Cllr Glass presented a report on behalf of the district councillors. It was reported that the Neighbourhood Plan Designation Order was now out to consultation until 17th July 2015. The Bramshott Place Village proposal for a new 60 bed care home and 40 retirement bungalows was approved following appeal. The target for 130 affordable homes last year was exceeded and 212 were built. EHDC now has a 6.5 year housing land support. A new website was being launched on 30th June 2015.

In response to a question from Mr Maroney, Cllr Glass stated that money for affordable homes had to be spent in association with a housing group such as Radian.

Cllr Glass agreed to provide a written response to Cllr Easton concerning Gypsy sites in the area.

78/15 MINUTES OF COMMITTEE MEETINGS

Planning Committee

Cllr Kirby provided an update on matters considered at the meeting which included the Bohunt Academy sixth form proposals, which was supported by the council but with some reservations on drainage issues.

The minutes of a meeting held on 26th May 2015.

Proposed Cllr Kirby, Seconded Cllr Croucher, unanimously adopted.

LMC Management Committee

Cllr Ives updated the council on matters considered at the last meeting which included some discounts for regular users of the hall, provision of CCTV and decisions on the new floor.

The minutes of a meeting held on 4th June 2015.

Proposed Cllr Ives, Seconded Cllr Trotter, unanimously adopted.

Finance & Policy Committee

The minutes of a meeting held on 27th May 2015.

Proposed Cllr Jerrard, Seconded Cllr Ives, unanimously adopted.

Recreation Committee

Cllr Easton gave a report of the meeting. Thanks had been expressed to Paul Robinson for his work as committee chairman. The forthcoming sports day and Canada Day events were noted. A risk assessment had now been completed for open spaces and a list of works agreed following a site visit.

The minutes of a meeting held on 8th June 2015.

Proposed Cllr Easton, Seconded Cllr Kirby, unanimously approved.

79/15 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE

The Schedule of Accounts for April 2015 & May 2015 were noted (copy in minute book as attachments) It was noted that the balances held by the bank were as follows:

April 2015

Cleared balances at the bank

Business Account	2,301.94
30 Day Account	427,412.36
Total held by the council	429,714.30

Less un-presented cheques	10,046.87
Cashbook Balance	419,667.43

May 2015

Cleared balances at the bank

Business Account	1,001.00
30 Day Account	411,262.96
Total held by the council	412,263.96

Less un-presented cheques	13,499.18
Plus Receipts not Cleared/Banked	4,148.47
Cashbook Balance	402,913.25

80/15 CO-OPTION TO THE COUNCIL

The council has three vacancies following the election in May 2015. Three nominations had been received and each candidate had provided some information about themselves that had been circulated to all councillors.

Proposed that Susan Hooper, Philip Darling and Trevor Maroney be co-opted to the council.

Proposed Cllr Croucher, Seconded Cllr Easton, unanimously approved.

81/15 INTERNAL AUDIT

The council considered the provision of internal audit for 2015/16. Proposed that Do The Numbers Ltd be appointed for 2015/16.

Proposed Cllr Croucher, Seconded Cllr Poole, unanimously approved.

82/15 LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW

Cllr Kirby presented a paper that outlined the scope of the review. It was suggested that the name of the division should be changed to reflect the size of electorate and the services provided. Any comments should be sent to Cllr Kirby to determine whether to pursue this option.

83/15 NEIGHBOURHOOD PLAN

Cllr Croucher provided an update. The Designation Order is out to consultation until 17th July 2015. The council will need to appoint four representatives to help develop the plan which will be chairman of the council, Chairman of Planning and two others. This will be decided at a future meeting to ensure the new councillors have an opportunity to participate. The aim is to fast track the plan to complete in 1 – 1.5 years. Specialists will be appointed to assist with the aspects of the plan and

provide professional advice. The Parish Council will be involved in all stages of the plan development. The Neighbourhood Plan will be a regular item at future council meetings.

84/15 HASKELL CENTRE RELOCATION

A working party was required to progress the feasibility study. It was proposed that Cllr Jourdan and Cllr Ives work with the Executive Officer and are authorised to incur the necessary costs of commissioning a feasibility study.

Proposed Cllr Croucher, Seconded Cllr Ives, unanimously approved.

Meeting closed 8.30 pm

Chairman:

Date: