



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 23rd FEBRUARY 2015**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 26th JANUARY 2015**

MINUTES

PRESENT:

Cllr Croucher - Chairman
Cllr B Easton (part)
Cllr Evans
Cllr Jerrard
Cllr Jordan
Cllr J Kirby
Cllr T Maroney
Cllr J Poole
Cllr Robinson
Cllr E Trotter
Mr P Stanley – Executive Officer

Seven members of the public and the press (part) were also in attendance.

- 01/15 CHAIRMAN'S ANNOUNCEMENTS**
The chairman reminded those present of the fire exits.
- 02/15 APOLOGIES FOR ABSENCE**
Cllr Ives.
- 03/15 DISCLOSURE OF INTERESTS**
No disclosable pecuniary interest were declared.

04/15 COUNCILLOR RESIGNATION

It was noted that Cllr Hoskins had resigned from the council on 14th January 2015. Thanks were expressed for her work on behalf of the council and it was agreed that a letter be sent to her on behalf of the council. It was agreed that as the election for a new council will be held in early May 2015, the council would not co-opt a new councillor.

05/15 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 16th December 2014. One amendment to minute 170/14 to include the following: “He pointed out that the time for a NP was 2025 when EHDC has to decide on the next tranche of houses. This is likely to be 1,000 new homes. Doing the NP now was very likely to bring forward yet more housing much earlier.”

Proposed Cllr Croucher, Seconded Cllr Maroney, unanimously approved.

06/15 MATTERS ARISING FROM THE MINUTES

There were not matters arising.

07/15 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mrs Jerrard asked when is the parish council going to issue the report concerning the former clerk which can be redacted. The chairman stated that the council had taken professional advice about whether certain reports can be in the public domain and the advice was to the contrary. If the appropriate authorities were approached and they said the document can be in the public domain then it was for them to write to the council to put their case. The professional advice is that the document should not be in the public domain.

Mr Oldfield thanked the council for the work they are doing.

Public Questions – On the Agenda

Mrs Harding raised two written question.

“Would the council please explain what is covered by the two regular monthly salary/payroll payments indicated in the attached balance sheet, and what the two additional payments made in October of £8,500 each were for?” Cllr Jordan stated that the two monthly payments relate to the October payroll and the monthly payment for Pensions, Tax and National Insurance. The two additional payments were for the same purpose and are costs arising from the Parish Office reorganisation earlier this year associated with statutory redundancy costs including aspects to do with the period of the previous council.

“Would the council detail the actions it took to prevent the further reduction in the service provided by the 250 bus and whether the council has ever considered supporting that service financially” Cllr Croucher stated that Cllr Easton had lobbied the transport portfolio holder by email and in person putting the case for keeping the 250 bus subsidy. The answer has always been that there are not enough

passengers either fare paying or non fare paying using this service. It is wholly subsidised by Hampshire County Council and receives no Government support. The cost of subsidising the service would be too large for the parish council to support through its precept so unless the County Council can find more funding, which is unlikely, the cuts will need to go ahead.

08/15 REPORTS FROM COUNTY & DISTRICT COUNCILLORS

Due to a clash with the East Hants District Council Planning Meeting, apologies had been received from County and District Councillors. Reports from the County and District Councillors had been circulated and were noted.

09/15 MINUTES OF COMMITTEE MEETINGS

Planning Committee

The minutes of a meeting held on 8th December 2014.

Proposed Cllr Kirby, Seconded Cllr Maroney, unanimously approved.

LMC Management Committee

The minutes of a meeting held on 17th December 2014.

Proposed Cllr Croucher, Seconded Cllr Poole, unanimously approved.

Finance & Policy Committee

The minutes of a meeting held on 7th January 2015.

Proposed Cllr Jordan, Seconded Cllr Maroney, unanimously approved.

10/15 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F & P COMMITTEE

The Schedule of Accounts for November & December 2014 were noted (copy in minute book as attachments 1 & 2). Cllr Jordan advised that he had audited the accounts and found them to be in good order. It was noted that the balances held by the bank were as follows:

November 2014

Cleared balances at the bank

| | |
|--|------------|
| Business Account | 1,000.00 |
| 30 Day Account | 260,553.56 |
| Total held by the council end October 2014 | 261,553.56 |

| | |
|--------------------------|------------|
| Less un-presented cheque | 4,091.86 |
| Cashbook Balance | 257,461.70 |

December 2014

Cleared balances at the bank

| | |
|--|------------|
| Business Account | 1,066.00 |
| 30 Day Account | 237,482.55 |
| Total held by the council end October 2014 | 238,548.55 |

| | |
|--------------------------|------------|
| Less un-presented cheque | 3,768.62 |
| Cashbook Balance | 234,779.93 |

11/15 BUDGET MONITORING 2014/15

The budget monitoring statement for the period to December 2014 was noted. Cllr Jordan reported that the statement shows a small projected deficit of £333.

12/15 BUDGET & PRECEPT 2015/16

Cllr Jordan introduced the budget and precept as approved and recommended by the Finance & Policy Committee at its last meeting. He highlighted a potential risk on the income from lettings at the Millennium Centre. This was budgeted at £55,000, a figure not achieved in previous years but reflected the healthy booking position. A figure of £10,000 had been included as a top up to LMC reserves and a further £16,000 general earmarked reserve. This provision recognised the importance of maintaining sufficient reserves for equipment replacement, major maintenance projects and for unexpected urgent works. A figure of £17,200 had been included for grants. East Hants District Council had maintained the transitional support grant at £11,731.

The proposed budget is a precept of £262,285, Transitional Grant of £11,731 making a total budget of £274,016. This would mean a charge per band D equivalent of £68.29, an increase of £1.01 or 1.5%. The proposed budget and precept was approved.

13/15 LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE

There were two vacancies following the resignation of Cllr Maroney from the committee and Cllr Hoskins from the council. Cllr Trotter and Cllr Robinson volunteered to join the committee.

Proposed Cllr Croucher, Seconded Cllr Jerrard, unanimously approved Cllr Trotter and Cllr Robinson join the LMC Management Committee.

14/15 ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES

There were a number of vacancies for representatives to outside bodies. The following new representatives were proposed:

Eco-Town Standing Conference – Cllr Maroney
Conford Village Hall – Cllr Poole
Bohunt Centre Management Committee – Cllr Robinson.

Proposed Cllr Croucher, Seconded Cllr Jordan, unanimously approved.

Cllr Easton joined the meeting.

15/16 REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES

Reports were received as follows:

Parish Plan – Cllr Maroney reported on the outcome of the recent consultation exercise.

Village Hall Management Committee – Cllr Robinson reported that he had attended the last management meeting and the AGM and provided a general update on matters.

Citizens Advice Bureau – Cllr Croucher explained that he was a trustee of East Hants CAB. Funding mostly comes from donations and grants, not the

Government. The model of delivery was changing. They now only attended Liphook one morning per week on a Tuesday at the Liphook Millennium Centre, but increasingly target through a telephone helpline and personal visits. They are increasing work with other agencies such as DWP to share information.

Peak Centre – Cllr Trotter advised that he was a member of the Management Committee. Mr Hall provided an update from the trustees.

River Wey Trust – Cllr Easton reported that they were still looking for volunteers to help with the work of the trust.

Bramshott & Liphook Preservation Society – Cllr Robinson advised there was some concern about some development proposals. They would like to be involved in the Neighbourhood Plan at an appropriate time.

Bramshott Education Trust – Cllr Maroney reported that he was pleased with the report from the Bramshott Educational Trust attached to the agenda.

Community Forum – Cllr Poole gave feedback from the recent Community Forum which was well attended and included a presentation on the future of Chase Hospital.

Meeting closed 8.45 pm

Chairman:

Date: