



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL  
AT THE NEXT MEETING ON 27<sup>th</sup> JANUARY 2014**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL  
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST  
ROAD, LIPHOOK ON MONDAY 17<sup>th</sup> DECEMBER 2013**

### MINUTES

Present: Cllr. M Croucher (Chairman), Cllr. B Easton, Cllr. D Hoskins, Cllr. D Jerrard, Cllr. P Jordan, Cllr. T Maroney, Cllr. J Poole, Cllr. P Robinson & Cllr. E Trotter.

In attendance: Cllr. F Cowper, Cllr. B Mouland, 4 members of the public & the press.

143/13	<b>Chairman's Announcements.</b> The Chairman reminded those present of the need to switch off mobile phones and the location of fire exits.
144/13	<b>Apologies for Absence</b> - Cllr. R Evans, Cllr. J Ives & Cllr. J Kirby.
145/13	<b>Declaration of Interests.</b> No disclosable pecuniary interests were declared.
146/13	<b>Minutes of the last meeting.</b> The minutes of the Meeting held on 25 <sup>th</sup> November 2013. Proposed Cllr. Croucher; Seconded Cllr. Trotter; Minutes Approved Unanimously.
147/13	<b>Matters Arising.</b> None.
148/13	<b>Public Participation Session.</b> <b>Meeting adjourned.</b> Public Questions – Not on the Agenda. Mr Ellis asked if Cllr. Cowper would be entitled to answer questions. The Chairman confirmed that

	<p>he would.</p> <p>Public questions – On the Agenda.</p> <p>None.</p> <p><b>Meeting Re-convened.</b></p>
<b>149/13</b>	<p><b>Planning Complaint</b></p> <p>It was noted that a complaint had been received that was being handled by a working party under the Councils Complaints Procedure.</p>
<b>150/13</b>	<p><b>Reports from County/District Councillors.</b></p> <p><b>County Councillor’s Report.</b></p> <p>Cllr. Cowper read extracts from his written reports. In particular he explained, in answer to a question from Cllr. Robinson, that the recent traffic survey must have been conducted by the Highways Agency following the road works in the Square, adding that he would press Highways for an answer.</p> <p>In response to questions:</p> <p>Q. Mr Ellis, The Avenue stated that there had been a near fatal accident at the junction with Headley Road and The Avenue due to vehicles parking close to the junction and traffic queuing to exit onto Headley Road. He felt that the pedestrian Zebra crossing needed either to be controlled – the Lollipop lady should be replaced – or the crossing converted to a Pelican. He also asked why the police did not take action against car owners who parked on yellow lines close to the junction.</p> <p>A. Cllr. Cowper picked up 2 points: flow of traffic and parking. He confirmed that HCC had conducted a 5 day observation and measuring survey on the Avenue. He then explained that EHDC should enforce the yellow line parking restrictions and that the police need to deal with illegal parking.</p> <p>Q. Cllr. Hoskins asked if there was a map showing the precise Schools’ catchment area, and where the Passfield letter box was located.</p> <p>A. Cllr Cowper explained where the box was and would make enquiries about a map showing catchment areas.</p> <p>Q. Cllr. Maroney asked about enforcement of the schools’ catchment area policy. Would the Education Authority ensure that from now on only pupils from within the designated catchment area would be enrolled into the local schools? He pointed out that once a child was enrolled from outside the area there was a legal and moral obligation on the school for the child to be able to complete that stage of their education thereby blocking places for qualifying, older children moving into the catchment area.</p> <p>A. Cllr. Cowper explained that enrolling pupils from within or outside catchment areas was a complicated issue which the Education Authorities would endeavour to resolve.</p> <p>Q. Cllr. Easton asked about the unmarked road in Hammer Vale and requested street lighting.</p> <p>A. Cllr Cowper’s immediate answer was No. He went on to explain that a PFI contract had been awarded to Southern Electric. A condition in the contract prevented them installing new lighting other than on new developments or in areas of danger. He felt that lining the road was a much more realistic route to go down and offered to do this once Cllr Easton had confirmed in writing the</p>

	<p>location.</p> <p><b>District Councillors' Report.</b></p> <p>Cllr. Mouland referred to two points in his report: the Joint Core Strategy and Community Grants. He explained that the JCS had received a positive response from the government inspector and there was nothing to suggest that Liphook would have to take more than the 175 houses previously agreed. He also explained that grants were still available.</p> <p>Q. Cllr. Jerrard asked if Cllr Mouland would be speaking at the Kebab van licencing hearing on Thursday.</p> <p>A. Cllr Mouland was expecting a representative for the Parish Council to speak at the hearing.</p> <p>Cllr. Croucher explained that the hearing would take place at 1.00 pm on Thursday and asked if anyone was available to represent the Council views; none were able to attend.</p>
<p><b>151/13</b></p>	<p><b>Minutes of Committee Meetings.</b></p> <p><b>Planning Committee.</b></p> <p>Cllr. Jerrard gave a brief report on the minutes and referred to the visit by councillors to the Bohunt Manor Frontage presentation.</p> <p><u>Minutes of the meeting held on 18<sup>th</sup> November 2013</u> – Proposed Cllr Jerrard, Seconded Cllr. Croucher, unanimously approved.</p> <p><b>LMC Management Committee.</b></p> <p>In Cllr Ives absence the Chairman asked if anyone had any questions on the minutes. There were no questions.</p> <p><u>Minutes of the meeting held on 14<sup>th</sup> November 2013</u> – Proposed Cllr. Croucher, Seconded, Cllr Trotter, unanimously approved.</p> <p><b>Recreation Committee.</b></p> <p>Cllr Robinson explained that Mr Brian Knight from Bohunt School attended the meeting. Mr Knight explained that due to loss of grants from HCC &amp; EHDC the School had been forced to seek alternative funding and there had been less usage. He did add that they were reconsidering the provision of table tennis however they had nowhere to store the tables. Cllr Robinson then went on to explain that they were considering the provision of a beach area along the River Wey in Radford Park. He added that on 11<sup>th</sup> January a Working Party would be doing work in the Park. Those trees which required pruning had already been given an orange mark. He concluded by asking for questions.</p> <p>In response, Cllr. Jordan added that the Committee would be seeking advice from the Environmental Agency and the Wild Life Trust on this project.</p> <p><u>Minutes of the meeting held on 2<sup>nd</sup> December 2013</u> – Proposed Cllr. Robinson, Seconded Cllr. Croucher, unanimously accepted.</p>
<p><b>152/13</b></p>	<p><b>To receive the monthly report from the Chairman of the F&amp;P Committee.</b></p> <p>The Schedule of Accounts for November 2013 was noted. Cllr. Jordan stated that he had undertaken an audit of the cashbook and bank statements and a sample of the invoices and found these satisfactory. It was noted that the balances held by the bank were as follows:</p>

	<p>Cleared balances at the bank</p> <p>Business Account 1,000.00</p> <p>30 Day Account 207,543.03</p> <p><b>Total held by Council end November 2013 208,543.03</b></p> <p>The accounts for November 2013 (Attachment 1) were unanimously approved.</p>
<p><b>153/13</b></p>	<p><b>Reports from representatives from outside bodies.</b></p> <p><u>Parish Plan.</u> Cllr. Maroney reported that he had been elected chairman with a remit to recruit more volunteers to assist in converting the community's wishes into workable solutions. He would be looking for experienced, long-time residents with professional backgrounds in certain fields. He also confirmed that Cllr. Poole was elected to replace him as secretary.</p>

Meeting ended at 8.12 pm.

Signed:

Chairman

Date: