



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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HAMPSHIRE GU30 7TN

## To all Parish Councillors

**YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF  
BRAMSHOTT & LIPHOOK PARISH COUNCIL AT 7.30 PM IN THE  
PEAK CENTRE, MIDHURST ROAD, LIPHOOK, ON MONDAY 20<sup>th</sup>  
MAY 2013**

*Members of the press and public are welcome to attend the meeting and are encouraged to do so.*

## Extract of standing orders

The period of time which is designated for public participation shall not exceed 15 minutes except at the discretion of the Chairman. A person should raise their hand when wishing to speak and will be asked to state their name for the record. If declining to give their name they will be referred to generically in the minutes. The meeting shall not exceed a period of 2.5 hours except at the discretion of the Chairman.

*P STANLEY  
PARISH CLERK*

14<sup>th</sup> May 2013

## AGENDA

1. ELECTION OF A CHAIRMAN OF THE COUNCIL 2013/14
2. DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN
3. ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL 2013/14
4. APOLOGIES FOR ABSENCE

**5. CHAIRMAN'S ANNOUNCEMENTS**

**6. DISCLOSURE OF INTERESTS**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

**7. MINUTES OF LAST MEETING**

To approve and sign the Minutes of the meeting held on 29th April 2013 –  
**(APPENDIX 1)**

**8. MATTERS ARISING**

To consider matters arising from the meeting held on 29<sup>th</sup> April 2013.

**9. ELECTION OF COMMITTEE CHAIRMEN AND VICE-CHAIRMEN 2013/14**

Recreation Committee  
Planning Committee  
Liphook Millennium Centre Management Committee

**10. APPOINTMENT OF MEMBERS/CO-OPTED MEMBERS TO COMMITTEES**

Recreation Committee – 7 members  
Planning Committee – 8 members  
LMC management Committee – 6 members  
LMC Co-opted representatives  
Finance & Policy Committee – 6 members to include Chairman of Council and Chairmen of Committees

**11. ELECTION OF THE CHAIRMAN AND VICE-CHAIRMAN – F&P COMMITTEE**

**12. ELECTION OF REPRESENTATIVES TO ORGANISATIONS, OUTSIDE BODIES, WORKING PARTIES AND GROUPS (APPENDIX 2)**

**13. PUBLIC PARTICIPATION SESSION**

**Adjournment of the meeting for public questions.**

Public Questions.

(a) To allow members of the public to address the Council with respect to items not on the agenda.

(b) To allow members of the public to address the Council about business on the agenda at the discretion of the Chairman.

**Meeting re-convened**

**14. REPORTS FROM DISTRICT / COUNTY COUNCILLORS**

Cllr Ferris Cowper – County Council

Cllr Angela Glass, Cllr Bill Mouland, Cllr Lynn Ashton – East Hants District Council

**15. TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE**

**To receive a schedule of accounts paid in April 2013 (APPENDIX 3)**

To approve the accounts for April 2013 and note the bank balances held by the council. Queries should be raised with the Clerk in advance of the meeting as it may not be possible to answer questions at the meeting without the financial records.

**16. MINUTES OF COMMITTEE MEETINGS**

To accept the minutes of committee meetings when available and receive feedback from committee Chairmen

Planning Committee

Meeting 13<sup>th</sup> May 2013 – minutes not yet available

LMC Committee

Meeting 16<sup>th</sup> May 2013 – minutes not yet available

Finance & Policy Committee

Meeting 15<sup>th</sup> May 2013 – minutes not yet available

**17. TO RECEIVE THE EXEMPT MINUTES FROM COMMITTEES**

LMC Committee

Meeting 14<sup>th</sup> March 2013 (APPENDIX 4)

**18. REPORTS FROM REPRESENTATIVES FROM OUTSIDE BODIES**

To receive reports and possible input from outside bodies.

**19. FINAL INTERNAL AUDIT REPORT 2012/13**

To note the recommendations and approve the report. (APPENDIX 5)

**20. BOHUNT MANOR PROPOSALS**

Update on the recent Bohunt manor presentation and a possible press release from Bramshott & Liphook Parish Council