



# BRAMSHOTT & LIPHOOK PARISH COUNCIL

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## A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL TOOK PLACE AT 8.00PM IN THE PEAK CENTRE, MIDHURST ROAD, LIPHOOK ON MONDAY 25 JULY 2011

### MINUTES

**PRESENT:** Cllr Mrs E Hope (Chairman), Cllr J Austin-Olsen, Cllr M Croucher, Cllr Mrs B Easton, Cllr R Evans, Cllr Mrs D Hoskins, Cllr D Jerrard, Cllr B Mouland, Cllr Ms J Poole, Cllr P Robinson (Parish Councillors), Clerk Mrs A Haussauer, nine members of the public, and one member of the press.

- 96/11 CHAIRMAN'S ANNOUNCEMENTS** **Action**  
Preliminaries: Mobile Phones, Fire Escapes, Loop and Tape machine
- 97/11 APOLOGIES FOR ABSENCE** - Cllr Mrs James
- 98/11 DECLARATIONS OF INTERESTS** - The declaration was read out.
- 99/11 MINUTES OF THE PARISH COUNCIL MEETING – 27 JUNE 2011**  
**For decision:** To agree the minutes of the meeting  
**Proposed:** Cllr Mrs Hoskins **Seconded:** Cllr Croucher  
**Resolution:** Agreed as a true and accurate record of the meeting. **Clerk**
- 100/11 MATTERS ARISING FROM THE MINUTES – 27 JUNE 2011**  
None
- 101/11 MINUTES – COMMITTEES, WORKING PARTIES/GROUPS**  
Finance & Policy Committee, Extraordinary Meeting – 11 July 2011  
Cllr Croucher confirmed the minutes had not been finalised. Cllr Mouland asked when they would be ready. The Chairman spoke to Cllr Croucher and confirmed the minutes would be sent out tomorrow.

#### Liphook Millennium Centre – 14 July 2011

**For Acceptance:** Acceptance of the report of the meeting and recommendations  
**Proposed:** Cllr Ms Poole **Seconded:** Cllr Croucher **Vote:** For: 10

#### Planning Committee – 18 July 2011

Cllr Jerrard updated members on the consultation regarding gypsy sites, which was not connected to Devils Lane. A retrospective application had been received for Devils Lane, which will be considered at the August planning committee meeting.

### Website Working Party

Councillor Mrs Easton advised that a meeting had been held on 8 July and had concluded that they would like control back within the Parish Council, and following consultation, a completely updated website. The Chairman confirmed this must be an agenda item and needs to be taken to the next Parish Council meeting.

Clerk

### **102/11 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE**

Cllr Croucher informed members that the monthly audit had not yet been carried out.

### **103/11 PUBLIC PARTICIPATION SESSION**

The meeting was adjourned.

### **Questions to the Parish Council – Matters not on the Agenda**

Mr Jackson requested an update on the situation with Thompsons.

Response: Cllr Croucher confirmed it had not moved on since last reported.

Mr Young asked whether the Parish Clerk was on gardening leave.

Response: The Chairman stated The Clerk was off sick.

Mr Jackson asked if The Clerk was off sick, how were the finances done.

Response: The Chairman said it was in their Standing Orders.

### **Members/Public Participation (Code of Conduct, Paragraph 12 (2)).** None

### **Public Participation (Items on the Agenda)**

Mr Young – No public drinking zone - said that more signs were needed, as there was only one sign, located on the village green.

Response: Cllr Robinson proposed requesting the Police to carry out additional patrols.

The Chairman proposed Cllr Robinson drafting a formal letter to Sgt Brumell. Cllr Croucher confirmed the problems highlighted at the Peak Centre were raised at CTCG meeting last week, and the Police will start monitoring this area. The Chairman reminded those present that the Police need to be informed of problems so that they can be recorded.

Mr Hall - CCTV Request Asked whether CCTV cameras could be located on the Parish Office to monitor the Peak Centre.

Response: The Chairman explained that the Peak Centre owners should deal with issues such as CCTV.

### **104/11 APPOINTMENTS – COMMUNITY FORUMS**

The Chairman explained the need for a representative for the East Hampshire District Council Community Forum and also for a standby member, and said she would like to attend. Cllr Mrs Easton asked whether there could be more than one representative. The Chairman replied only one.

**For Decision:** To appoint a representative and a standby to the forum.

**Proposed:** Cllr Moulard proposed Cllr Mrs Hope. **Seconded:** Cllr Mrs Hoskins **Vote:** 10

**Proposed:** Cllr Croucher proposed Cllr Ms Poole. **Seconded:** Cllr Mrs Hoskins **Vote:** 10

**Resolution:** Cllr Mrs Hope agreed as representative, with Cllr Ms Poole as standby.

Clerk

**105/11 LITTER**

Cllr Robinson said he was increasingly concerned about litter on streets mainly generated by five or six fast food outlets, Lloyds Bank and the Green Dragon. He wished to ask outlets to install bins and sweep up broken glass. Cllr Mouland asked if there was a specific list of businesses. Cllr Robinson said the list included Lloyds Bank, Green Dragon, Kebab Shop, Royal Anchor and The Co-op. Cllr Mrs Easton asked what EHDC's responsibilities were. Cllr Robinson stated that EHDC were happy to clear up on highway land, and had been helpful to Liphook in Bloom. The problem with a horse grazing on vacant land with litter and ragwort adjacent to Quebec Close was also raised.

Clerk

**The Motion:** "This Council resolves to address the street litter by writing individual letters to specific business informing them of their responsibility to reduce the amount of street litter their business contributes. And furthermore that individual visits by a Council member should be made to follow up on this action."

**Proposed:** Cllr Robinson **Seconded:** Cllr Croucher **Vote:** For: 10

Clerk

**106/11 APPLICATION - EHDC**

The Chairman informed members that the Oak tree had been inspected by the Parish Tree Warden, and the application was being made on the grounds of health and safety. The Parish Council had a responsibility to the public. Members discussed the application.

**For decision:** To make an application to fell the tree (TPO EH 96)

**Proposed:** Cllr Croucher **Seconded:** The Chairman **Vote:** For: 6 Against: 4

**Resolution:** To make an application to EHDC to fell the tree.

Clerk

**107/11 REPORTS/REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Ms Poole gave an update on the Parish Plan. She explained that progress has been made, but more awareness was needed. There had been some publicity at summer events but a clear statement was needed, people in the parish need to own the plan, until there is a sense of commitment, it will not move forward.

**108/11 EMERGENCY MOTION**

The Chairman announced that Cllr Croucher had an emergency motion to put forward.

Cllr Croucher read out the motion:

**The Motion:** "The Finance & Policy Committee, in conjunction with The Accounts and Annual Return Working Party, recommends:

1. Mrs P Lucas of LPA HR & Wellbeing Solutions Ltd become the Parish Council's Human Resources (HR) Advisor as specified from time to time, and covered by way of specific written instructions from the F&P Committee, prior to carrying out the work.
2. Ayers Newmark Solicitors become the Parish Council's Solicitor to provide advice to Mrs Lucas and any other related matter, as specified from time to time, and covered by way of specific written instructions from the F&P Committee, prior to carrying out the work.

3. Mrs P Lucas and Ayers Newmark are to advise the Parish Council on how to respond to the matters raised by the two letters from Thompsons Solicitors dated 13 May and 15 June 2011, and that Ayers Newmark should act as the Parish Council's Solicitors in this matter."

**Proposed:** Cllr Croucher **Seconded:** Cllr Mrs Hoskins

Members discussed how this could be put forward, as the minutes from the F&P Committee had not yet been seen, and how Mrs Lucas was chosen and how much she was charging. Cllr Croucher said he could divulge this in the exempt session. The selection process, how many solicitors and HR advisors were approached and their experience with local authorities was also discussed. Members discussed the meetings held and services offered by HLC, the cost of solicitors, their competitiveness and the lack of information being provided. Cllr Jerrard confirmed he knew Mrs Lucas, but she was not a friend.

**For Decision:** The Motion

**Vote:** For: 8 (Cllrs Croucher, Easton, Evans, Hope, Hoskins, Jerrard, Poole and Robinson) Against: 2

**Resolution:** Agreed

Clerk

### 109/11 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

**THE MOTION:** "This Council resolves to exclude members of the public and the press during the consideration of the following item, as it is likely, in view of the nature of the business to be transacted, or the nature of the proceedings, that if members of the public were to be present during that item there would be disclosure of exempt information as specified in Paragraph 5 of Part 1 of Schedule 12A (as amended) to the Local Government Act 1972"

**For Decision:** The Motion

**Proposed:** Cllr Mrs Hope

**Seconded:** Cllr Croucher **Vote:** For: 10

**Resolution:** Agreed

Clerk

Business Concluded: 9.15pm. Confirmed at the meeting: 19 September 2011

Signed: Chairman

Draft minutes until approved by the Parish Council which does not preclude the implementing of decisions.