



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL AT THE
NEXT MEETING ON THE 17th NOVEMBER 2016.**

**A MEETING OF THE LIPHOOK MILLENNIUM CENTRE MANAGEMENT COMMITTEE
WAS HELD ON THURSDAY 15TH SEPTEMBER 2016 AT 7:30PM IN THE CANADA ROOM
AT THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK.**

MINUTES

PRESENT:

Cllr Croucher (Chairman)

Cllr Trotter (Vice-Chairman)

Cllr Ives

Cllr Poole

Cllr Kirby

Mrs Snedden – Liphook Millennium Centre Officer (LMCO)

Ms Kite – Deputy Executive Officer

Also in attendance – Cllr Berry, 1 member of the press

53/16 CHAIRPERSON'S ANNOUNCEMENTS

The Chairman reminded everyone to have their mobile phones on silent and explained where the fire exits were.

54/16 APOLOGIES FOR ABSENCE

Cllr Enticknap-Green.

55/16 DECLARATIONS OF INTEREST

No interests were declared.

56/16 MINUTES OF THE MEETING

The minutes of the meeting held on 21st July 2016. Proposed Cllr Croucher, seconded Cllr Trotter, unanimously approved.

57/16 MATTERS ARISING FROM THE MEETING

Item 52/16 - Cllr Ives enquired if letters had been sent informing existing customers of the increase in hire charges. Letters will be going out giving users six months' notice of any hire charge changes.

58/16 PUBLIC PARTICIPATION SESSION

Meeting adjourned.

A member of the Press requested that the Minutes contained more detailed information, especially regarding the LMC Activity Report.

It had also been noted that the LMC was, at times, not open to the public during the advertised hours and had the opening hours changed. M. Kite confirmed that there was no change to the opening hours but due to staff shortages it was not always possible to have the centre managed. This will be rectified by the beginning of October.

Meeting reconvened

59/16 REPORT ON ACTIVITY AT THE MILLENNIUM CENTRE - LMCO

The re-sanding and varnishing of the main hall floor was completed in August although the company will need to return during half-term to make good some areas.

The induction loop is now fully operational.

Cinema tickets for the next four films have arrived and posters are being put up this week.

A new company will be used for the next quarter's films as they offer a more comprehensive and cheaper package than the current company.

The Film & Food night has been advertised for some time. It is not on the first Friday of the month, however, it will revert back to the first Friday in the New Year.

There is a new regular Yoga class booked in; the Youth Club are now using the hall every Monday; the Roller Disco is booked for 23rd September and we will provide the bar and some light snacks.

60/16 CAPITAL WORKS

It was noted that the refurbishment of the Village and Societies Rooms and the replacement of the furniture should be carried out as soon as possible.

The Committee were informed that the return of the Police Office would be concluded on the 7th October 2016 at an agreed cost of £12,700. An agreement had been reached on items to be left and that the internal decoration would remain as is. This would now be incorporated in to the architect's remit for refurbishment and extension of the centre.

The two year work schedule and the architect's list of works was proposed by Cllr Croucher, seconded by Cllr Trotter, unanimously approved.

61/16 BUDGET 2017 / 2018

It was noted that there is no Budget line for the Capital Works programme in the draft budget. Cllr Croucher advised members to address any questions to the RFO.

62/16 BUDGET MONITORING

Only one item was noted, that of the amphitheatre expenditure. There were no questions.

63/16 EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS

In accordance with the provisions of section 1(2) of the Public Bodies (admission to Meetings) Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.