



BRAMSHOTT & LIPHOOK PARISH COUNCIL

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PARISH COUNCIL MEETING

**THESE ARE DRAFT MINUTES AND ARE SUBJECT TO APPROVAL
AT THE NEXT MEETING ON 31st OCTOBER 2016**

**A MEETING OF BRAMSHOTT & LIPHOOK PARISH COUNCIL
TOOK PLACE AT 7.30 PM IN THE PEAK CENTRE, MIDHURST
ROAD, LIPHOOK ON MONDAY 26th SEPTEMBER 2016**

MINUTES

PRESENT:

Cllr Croucher
Cllr Easton
Cllr Green
Cllr Ives - Chairman
Cllr Jerrard
Cllr Jourdan
Cllr Kirby
Cllr Trotter

Mr P Stanley – Executive Officer

Seven members of the public, District and County Councillors and the press were in attendance.

103/16 CHAIRMAN'S ANNOUNCEMENTS

The chairman reminded those present of the fire exits and mobile phones.

104/16 APOLOGIES FOR ABSENCE

Cllr Berry, Cllr Garnett, Cllr Poole.

105/16 DISCLOSURE OF INTERESTS

No disclosable pecuniary interest were declared.

106/16 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 25th July 2016.

Proposed Cllr Ives, Seconded Cllr Croucher, Unanimously approved.

107/16 MATTERS ARISING FROM THE MINUTES

No matters arising.

108/16 CO-OPTION OF A COUNCILLOR

Mrs Winfield was welcomed to the meeting and invited to make a brief statement in support of her request to be co-opted to the council.

It was proposed that Mrs Winfield be co-opted to the council.

Proposed Cllr Ives, Seconded Cllr Kirby and unanimously approved.

109/16 PUBLIC PARTICIPATION SESSION

Meeting Adjourned

Public Questions – Not on the Agenda

Mr Robinson stated that he had reported a hole at Radford park which had not yet been fixed. Cllr Kirby confirmed that the council was aware of this problem and it was on the list of work to be done.

Cllr Glass enquired about progress with a replacement tree in the square. Cllr Ives stated that the last time she had discussed this, a date of November 2016 had been suggested. She agreed to make further enquiries and Cllr Glass offered the help of EHDC to help progress the matter.

Public Questions – On the Agenda

None.

Meeting reconvened.

110/16 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Council

Cllr Mouland presented the report from EHDC District Councillors that had been circulated to councillors.

The OSU site had been granted planning permission for two office blocks and three light industrial units. There was considerable interest from prospective tenants and the first unit was almost let.

Cllr Mouland encouraged the council to respond to the TAG Farnborough consultation which proposed to increase flights by private jets to Farnborough. Many local councils were responding to the consultation which ends on 2nd November 2016. It was agreed that this be placed on the agenda of the next council meeting.

Cllr Mouland reminded the meeting that District Councillors each had a budget of £4,500 to spend on community projects. Recent support included renovation to the kitchens at the Peak Centre.

Cllr Kirby enquired about the progress of the highways study and the terms of reference. Cllr Glass stated that Patrick Bingham who had been responsible for the project was no longer working for the council. A successor was being appointed and the priority will be to progress this project. The outcome will then be subject to consultation.

County Council

The report produced by Cllr Mitchell had been circulated to councillors. Cllr Mitchell stated that she had a productive meeting with Emma Pond, the senior traffic engineer at EHDC, who is conducting the parking review at the request of HCC. It had been identified from this meeting that Liphook is on the “committed works” programme for the current financial year for parking restrictions around Canada and Ontario Way. A Parking and Traffic Management Strategy is currently being considered to build a strategy for the next 3 to 5 years. Ms Pond will also look into the licenced takeaway vans which take up layby parking spaces in Liphook. Cllr Easton stated that the Hewshott Lane area should also be reviewed as there had been two major accidents recently.

Cllr Mitchell is still looking for community projects to which she can contribute through the HCC grant programme. A sum of £6,000 was left to be allocated to small projects.

111/16 MINUTES OF COMMITTEE MEETINGS

Finance & Policy Committee

Cllr Croucher stated that the budget had been discussed and there will be a need to cover the substantial costs of developing the Neighbourhood plan due to the cost of bringing in external consultants. It was planned to show this as a separate budget line in the precept demand.

Adoption of the draft minutes for the meeting held on 14th September 2016.

Proposed Cllr Croucher, Seconded Cllr Ives and unanimously agreed.

Recreation Committee

Cllr Kirby stated that the budget had been considered and increased to fund the replacement of old equipment and vehicles.

Adoption of the draft minutes for the meeting held on 22nd August 2016.

Proposed Cllr Kirby, Seconded Cllr Jourdan and unanimously agreed.

LMC Management Committee

Cllr Croucher stated that the committee had agreed a programme of works over the next two years. It had also agreed the new charges structure effective from 1st April 2017, to reflect VAT.

Adoption of the approved minutes from 21st July 2016 and the draft minutes from 15th September 2016.

Proposed Cllr Croucher, Seconded Cllr Trotter and unanimously agreed.

Planning Committee

Cllr Jerrard informed the meeting that Gina Spencer had now left the council and Isobel Swan will be the new Planning Clerk. A paper will be taken to the next meeting proposing a number of changes, including the use of a projector rather than hard copies, and to only do site visits for significant applications. It was also felt that the Planning Committee need to be more involved with the Neighbourhood Plan.

Adoption of the approved minutes from meetings held on 18th July 2016 and 15th August 2016.

Proposed Cllr Jerrard, Seconded Cllr Easton and unanimously agreed.

The minutes of the meeting held on 12th September 2016 will be considered at the next meeting as there were some amendments to the draft minutes.

112/16 ANNUAL RETURN 2015/16

Councillors noted the Annual Return including the BDO certificate and that there were no matters which required the issuing of a separate additional issues report.

Proposed that the report be approved and accepted.

Proposed Cllr Ives, Seconded Cllr Croucher, unanimously approved.

113/16 TO RECEIVE THE MONTHLY REPORT FROM THE CHAIRMAN OF THE F&P COMMITTEE

The Schedule of Accounts for July 2016 was noted (copy in minute book as attachment 1). The accounts for July have not yet been audited. Balances held by the bank were as follows:

July 2016

Cleared balances at the bank

Business Account	1,000.00
30 Day Account	465,203.14
Total held by the council	466,203.14

Less un-presented cheque 9,966.49

Cashbook Balance 456,236.65

114/16 NEIGHBOURHOOD PLAN

In the absence of Cllr Garnett, Cllr Croucher provided an update. It was noted that the police station attached to the Millennium Centre was being returned to the council on 7th October 2016. This would be used as a base for the Neighbourhood Plan. Cllr Green suggested that this would be an ideal place to get younger people to drop in and contribute to the plan.

Cllr Croucher advised that the SDNPA would not contribute to the costs. EHDC would manage the public processes.

A request was made to the Liphook Herald to advertise for more volunteers.

115/16 REPORTS FROM REPRESENTATIVE FROM OUTSIDE BODIES

None

Meeting closed 8.25 pm

Chairman:

Date: